



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>Haldia Government College</b>
• Name of the Head of the institution		<b>Dr. Pijush Kanti Tripathi</b>
• Designation		<b>Associate Professor and Officer-in-Charge</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>03224252278</b>
• Mobile No:		<b>9474347710</b>
• Registered e-mail		<b>hgchaldia@gmail.com</b>
• Alternate e-mail		
• Address		<b>Debhog</b>
• City/Town		<b>Haldia, Purba Medinipur</b>
• State/UT		<b>West Bengal</b>
• Pin Code		<b>721657</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated College</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Urban</b>

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Vidyasagar University				
• Name of the IQAC Coordinator	Dr. Dipankar Pramanik				
• Phone No.					
• Alternate phone No.					
• Mobile	8972273605				
• IQAC e-mail address	hgciqac1988@gmail.com				
• Alternate e-mail address					
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://www.haldiagovtcollege.org.in/wp-content/uploads/2023/11/AQAR_22-23.pdf">https://www.haldiagovtcollege.org.in/wp-content/uploads/2023/11/AQAR_22-23.pdf</a>				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://www.haldiagovtcollege.org.in/academics/academic-calendar/academic-calendar-2023-2024/">https://www.haldiagovtcollege.org.in/academics/academic-calendar/academic-calendar-2023-2024/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B+	2.52	2017	30/10/2017	29/10/2022
Cycle 3	A	3.17	2024	30/06/2024	29/06/2029
6.Date of Establishment of IQAC			21/07/2013		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> <li>• Upload latest notification of formation of IQAC</li> </ul>	<a href="#">View File</a>	
<b>9.No. of IQAC meetings held during the year</b>	<b>3</b>	
<ul style="list-style-type: none"> <li>• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>Yes</b>	
<ul style="list-style-type: none"> <li>• If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>	
<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
AQAR of the session 2022-23 have been submitted successfully		
IIQA and SSR for the 3rd cycle of NAAC accreditation was completed successfully		
3rd Cycle of NAAC accreditation of the college completed successfully with Grade A and CGPA 3.17		
4 years degree courses as per NEP-2020 has ben successfully implemented.		
MoU signed with near by 4 colleges and one NGO		
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes
Implementation of 4 years Degree course as per NEP-2020	implemented from Academic year 2023-24
3rd cycle NAAC accreditation of the college	successfully accredited with CGPA 3.17 with Grade-A
Conducting special coaching classes for JAM,NET, GATE etc.	Chemistry and Physics department have organised special coaching c;lasses ans several students qualified JAM and JEST.

13.Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
IQAC	11/12/2024

14.Whether institutional data submitted to AISHE
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Year	Date of Submission
Yes	21/02/2024

15.Multidisciplinary / interdisciplinary
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Haldia Government College, always actively worked to impliment multidisciplinary teaching learning process towards panoramic development of students. Along with 13 Under Graduate Departments and 2 Post Graduate Courses, the multidisciplinary approach to education is implimented (a) through the general course of Physical Education.(b)Our institution offers several flexible and innovative curricula in the areas of community engagement and service through NSS, environmental education project and NCC. (c) Several seminars and webinars are conducted by individual departments, ICC cell, Women's cell, Career Councelling Cell etc in collabortion with IQAC cell on regular intervals covering wide array of topics across disciplines as well as on Socio-Culteral issues.(d) The institution always encourages students to enjoy multidisciplinary engagement of different semesters through one month Yoga training before Yoga day, participation in interuniversity sports events, intercollege cultural events etc. Our College anticipate all these drives will be

very fruitful for implementing NEP 2020.

#### **16.Academic bank of credits (ABC):**

Our Affiliating Vidyasagar University has discussed about the approach for the implementation of NEP-2020. And thus we get more clarity regarding the academic bank of credits being proposed in the policy shape up. The faculty members proposed welcome the for the change in the mindset of policy makers, which should help to create a framework for the smooth implementation of NEP-2020. We anticipate that this historic policy on education will yield positive results and too have pulled our socks to ensure its effective implementation. Faculties are encouraged in book writing according to curricula and further advanced research. Students also prepare study materials for their own use and also for their juniors.

#### **17.Skill development:**

Considering the recent days worldwide growing demand of Skilled work force in both public and private sector, Vidyasagar university has framed our curriculum accordingly. So many skill oriented courses are introduced in the curriculum following UGC guide lines. Need of the hour is to produce young generation obtaining degrees in their choice of subjects and additional skill course that will help them to start their own entrepreneurship after leaving the college. Other good practices of the institution for skill development are through scientific workshop, as well as the atheletic performances etc. The syllabus for each Subject is so designed that the students have to undertake application oriented compulsory modules of Skill Enhancement Course in Semester 3 and Semester 4 which relates to skill formation, problem solving, computer programming knowledge and analytical thinking which are core to STEM.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

We believe in Integating Indian Knowledge system and the essence of our culture in our teaching along with the knowledge of their course curriculum. In today's continuous and rapidly changing global economy with the advancement in science and technology, knowledge of our tradition and culture helps in self-realisation and self motivation. In this context, we focuses on; yoga and meditation to de-stress and rejuvenate the mind and soul, and for this we have Gym centre in our college. Seminars yoga with emphasis on eat tradition bengali food, eat seasonal and eat traditional. Pousparban celebration with bengali traditional rice cake preparation by different students. Celebration of Saraswati Puja, Rabindra Jayanti and Rakhi Bandhan in Campus. Our college organise Seminar on Bhasa

Dibas to respect our Mother Language (s). Also in our annual cultural programme students from different regions of West Bengal participate with different cultural activity like Bengali, Nepali, Adibasi etc. some time students from other states also participate with their traditional culture.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our focus is on outcome based learning and we try to inculcate student centric methods of teaching and learning. Assessments through quizzes, Essay writing, debates are regularly done to monitor whether the outcomes are achieved or not. Every department mentors their students to work on their weak points, informed about different entrance examination, job oriented examination after graduation. We try to incorporate graduate attributes in our students.

#### 20.Distance education/online education:

From the beginning of lockdown for COVID-19 in March-2020, our college gradually developed online teaching learning process using Google Meet and Zoom platform. Also our institution conducted regular Internal and class test examination in online mode and upto 21-22 session Vidyasagar University conducted all the mid & end semester examination in online mode and our institution acted accordingly as per the direction of the University. Doubts also cleared through WhatsApp. Study materials and E-content provided to students. YouTube videos were shared and students were encouraged to visit e- Pathshala and swayam courses.

### Extended Profile

#### 1.Programme

1.1 31

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

#### 2.Student

2.1 1327

Number of students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.2 **475**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 **395**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 **48**

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 **57**

Number of Sanctioned posts during the year

## Extended Profile

### 1.Programme

1.1	31
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	1327
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	475
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	395
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	48
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>



3.2	57
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	34
Total number of Classrooms and Seminar halls	
4.2	32.07
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	60
Total number of computers on campus for academic purposes	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>Our institution ensures effective delivery of curriculum as well planned and documented process, which is one of the most vital curricular aspect of teaching learning process. The college follows the curriculum prescribed by the Vidyasagar University through its Boards of Studies, since Vidyasagar University is our affiliating University. Some of our faculty members have worked on the Board of Studies and their sub committees, substantially contributed to the curriculum development. the beginning of each Semester, following Vidyasagar University Academic Calender, college prepares Academic Calender for our students and notify to all students using online and offline mode along with syllabus and syllabus distribution. In each semester every departments need to conducted two Internal assessments apart from continuous assessment. Weightages from Internal and Continuous Assessments are added with the University Examination marks for final result. Each department maintain register for internal and continuous assessment marks.</p>	

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the tentative date of commencement, last working day of the semester. With the help of the University Academic calendar, College prepare the main academic calendar, containing internal assessment's tentative date/ week, field work schedule, Seminar & Workshops tentative week. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Department heads closely supervise and monitor the completion of the syllabus as per the University Academic Calendar. Internal Assessment tests (IA), assignments and seminars are part of the Continuous Internal Assessment of students. There is a well planned process for the conduct of IA as per the calendar of events. The course instructors prepare IA question papers and approved by the department Head. The internal assessment test timetable prepared by the Academic Sub- committee. Continuous evaluation and assessments are also done for laboratory course, project work & seminars. Conduction of laboratory experiments and viva, Submission of records are the major components of laboratory course evaluation. The Principal/ Officer-in Charge and Academic Committee meet time to time to review the semester's progress and provides suitable suggestions. In case of revision of academic calendar by the university, institute incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	Nil

### 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the

A. All of the above

following academic bodies during the year.  
 Academic council/BoS of Affiliating University  
 Setting of question papers for UG/PG programs  
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses  
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

13

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

387

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

387

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Haldia Government College lays emphasis upon imparting holistic education to the students. Curriculum for undergraduate and postgraduate (C.B.C.S) system has several provisions to throw light upon professional ethics, gender, human values, environment and sustainability. Teaching-learning process of this college has successfully executed all the above-mentioned heads in three forms a) curriculum, b) seminars, webinars and special lectures and c) field activities. In curriculum all the above-mentioned topics are there as part of Core Courses (C.C.) Discipline Specific Electives (DSE) Generic Electives (GE) Skill Enhancement Courses (SEC) Ability Enhancement Compulsory Course 2 (AECC-2) Professional Ethics: Several departments have courses that cover aspects of ethics. Courses which are covering aspects of research methodology have a part related to ethics. Such as the following courses from different subjects cover ethical aspects from different point views. Anthropology (H) CC 10 (Research methods) Geography (H) CC

11 (Research methodology) Geography P.G. (C.B.C.S.) GEO 203: (Geopolitics and Environmental Ethics) Gender:Curriculum of both undergraduate and postgraduate have plenty of topics in several courses which cover aspects of gender discrimination, gender equity, problem and prospects of different genders in different societies. Some of the courses with emphasis upon gender issues, are: Anthropology (H) CC 8 (Theories of culture and society) Bengali (H) DSE 1 (Sahitya andolan, somalochona o roopriti) Economics (H) DSE 1 (Economics of health and education) Education (H) DSE 4 (Women education) Education (H) SEC 2 (Gender and society) English (H) CC 12 (Women's writing) English (H) GE 3 (Contemporary India: Women empowerment).

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

23

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships****644**

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year****1116**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year****241**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For the Session 2022-23, In post COVID -19 pandemic situation teaching learning had to be done in hybride mode using google meet, Zoom, Google Meet, along with offline class room teaching at the college. Tutorial classes were held for enabling proper understanding. Remedial classes were arranged for slow learners as per need. Individual interaction session done between students and teachers to discuss about any upcoming PG / Research institutes entrance examination, online form fillup procedure, time management, topic wise suggestion etc. The scopes of improvement have also been discussed with the students as well as with the parents. Doubt clearing were also arranged for them during off line classes and also through whhatsApp & telephonic conversation as & when need. Advanced learners encouraged to participate in various webinars, workshops and seminars so that they can listen to eminent scholars and experts to enhance their knowledge and skill. Advanced learners also advised to listen the topic wise classes from Open Course Module like MIT, YouTube etc. Advanced learners of different departments were motivated to present their works in various students' seminars and often they were provided

with advanced research articles and book chapters so that they can frame better answers to the questions. They were also motivated to participate in group discussion, essay, poster, quiz competitions organized by the college and other institutions

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1327	48

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

### Experiential Learning:

**Anthropology Lab and Museum:** Department of Anthropology have set up Biological Anthropology and Archaeological Anthropology Laboratory.

**Folklore Museum:** There is a Folklore Museum cum Archive in the Department of Bengali.

**Field Work or Project Work:** Students carry out year-long or semester-long field work as part of their curriculum, which helps them to realize that education is a way of understanding the real world and making a genuine contribution. Also, there is ENVIS field work to be carried out by all the students in their 1st year.

Students' seminar is organized regularly to provide them a platform to express their ideas and opinions about different spheres of knowledge and culture.

**ICT facility:** Teachers demonstrate relevant topics with smart



board and audio-visual presentation which really enhances the students' eagerness to learn. Academic tour to research institutes, museum or historical places helps the students to connect book knowledge with the real world.

**Participative Learning: Mock Parliament:** Every year students participate in the District Level Youth Parliament Competition.

**Cultural and Sports Competition:** Year-round participation of students in various sports and cultural events organised by college as well as university.

**Extension / Outreach Activity** in terms of community service and social work is organized by the NCC and NSS units of our college.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

From the time of COVID-19 pandemic situation, all teachers are use to with ICT. Our campus is wi-fi enabled, all class rooms, network resource centre, library are partially equiped with ICT devices. During this session classes conducted through hybrid mode. Online classes are arranged for some subjects like environmental science, english, education etc. where the streanth of the students are high. Some departments like Statistics, Chemistry, Physics use students seminar for internal assessment, every students prepare their PPT for presentation through projector. Some department arrange extension lecture for their students through online mode by some external experts. All teachers encourage students to take help from YouTube and other open source lectures of different subject expert. College provide severa;l ICT enabled class rooms and two smart class rooms.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

48

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

48

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

30

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

408

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Haldia Government College follows an academic calendar to conduct continuous internal assessment round the year in order to assess the progress of students. End semester university examinations are held at the end of every semester. Continuous Internal Assessment and Grievance Redressal: Internal assessment is taken twice every semester to assess the academic progress of the students. Apart from this some departments carry out regular class tests. In CBCS system, every paper carries total 75 marks, out of which 10 marks is allotted for internal assessment. Per semester there are two internal assessments, each carrying 10 marks. Average of both the assessments is recorded in the log book and submitted to the university at the end of every semester during End Semester Examination (ESE). In case of postgraduate course, 20% Page 38/90 06-06-2024 11:00:29 Self Study Report of HALDIA GOVERNMENT COLLEGE marks is allotted for internal assessment. For the internal assessments, the Academic Sub-Committee issues a central notice.

Based on that notice, departments arrange for the assessments.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

#### Grievance Redressal:

The grievance of the students regarding internal assessment is taken care of by the respective departments. If a student has any grievance regarding internal assessment examination, he or she communicates that either directly to the Head of the Department or any departmental teacher. Departments conduct meeting regarding the issue and suitable measures are taken. If any student has weakness in any area, the respective departments arrange remedial classes for that topic.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Haldia Government College offers various Under-graduate and post-graduate courses in CBCS format by following the curriculum provided by its affiliating Vidyasagar University for both U.G. and P.G. courses. The curriculum has given a clear idea about the expected outcome of the programme as well as outcome of each course offered under that programme. The Academic Sub-Committee facilitates the teaching-learning of the students of various departments by playing an active role in the attainment of Programme Outcome and Course Outcome. At the beginning of an academic session, all the programme outcomes are stated elaborately to the students and displayed in the official website of the college. The general outcome of all undergraduate courses is as follows:

The students develop genuine passion for the subject and strong motivation to move ahead with a promising career.

The students can interact confidently on discipline specific topics and to communicate the concepts efficiently.

Skill of the students are enhanced after the completion of the course.

Students become sensitized towards issues of gender, environment and sustainable development and become responsible citizens, understanding their role and duty in society.

Completion of Post-graduate course, on the other hand, offers to provide:

Domain knowledge and analytical view regarding the applicability of the knowledge in real world.

A clear idea about the career they want to pursue.

An aptitude for further research with interdisciplinary or multidisciplinary approach. Innovative ideas for solving real world issues using domain knowledge.

Understanding about professional and research ethics and value system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute bears the responsibility to evaluate whether the expected outcome for each course and program respectively are attained by the students or not. This process includes two methods, namely direct and indirect. To implement these methods in more effective manner, each department has formed two committees namely Programme Assessment Committee (PAC) and Departmental Advisory Board (DAB). Members of Programme Assessment Committee

(PAC) are faculty members of the department, Officer-in-Charge and IQAC Coordinator. Departmental Advisory Board on the other hand, has Officer-in-Charge, IQAC coordinator and two external advisors as members of the committee. The responsibilities of these two committees include arranging frequent meetings, analyzing the students' feedback, monitoring students' progression etc. All these activities collectively help to understand the attainment of course and program outcome for each department. Departmental Advisory Board also put forward constructive suggestions for the better outcome of the teaching-learning process.

**Direct method:** This method involves the assessment of students' performance to understand the level to which the outcome of courses and program is achieved by each student. **Analysing students' progression:** It is evident that if the programmes and courses are able to generate proper outcome, achievement of the students will be remarkable in the professional field. Therefore, several departments have analysed students' progression and used that as a marker to demonstrate the programme and course outcome.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

**394**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

**2.7 - Student Satisfaction Survey****2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<https://www.haldiagovtcollege.org.in/wp-content/uploads/2025/01/StudentsSurvey2023-2024.pdf>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year****29**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year****30**

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year****7**

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>



### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the last five years, different extension programs on several social, environmental and health oriented issues had been organized by various committees of our college. NCC and NSS units of the institution have taken a pivotal role in sensitizing both the community members as well as the students about issues related to health, hygiene, environment and gender.

**Sensitization regarding health, hygiene and gender:** Among the activities taken up by the institution, many have aimed to spread awareness regarding several health issues. Extension activities related to health awareness had addressed diseases like dengue, chikungunya, HIV/AIDS, Thalassemia, etc. Both NSS and NCC units of the institution had organized blood donation camp for the last three years. NSS unit of this college had organized seminar on Traffic awareness, voter awareness. Department of Sociology had also organized an awareness Campaign on Maternal and Menstrual Health.

**Sensitization regarding environmental issues:** Haldia Government College is situated in an industrial area by river Haldi. Many of the extension activities, due to the location of the college, addressed the problem of pollution and organized cleanliness program to generate a green environment in the locality. NCC and NSS units have also taken a major role in celebrating World environment day in each and every year. In the year 2023-24 international coastal cleaning day had been celebrated by NCC unit. Students of this college have participated in programs like coast cleaning, riverbed cleaning, awareness Campaign on pollution related problem etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**

**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year****9**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year****3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****37**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year****3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year****1583**

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

11

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

18

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**ICT and Wi-Fi enabled classrooms:** All departments of the institute have ICT enabled classrooms. Moreover, the entire campus is wi-fi enabled with internet leased line and all the departments have projectors to deliver lectures using PowerPoint presentation.

**Laboratories:** Science departments of the institution, have laboratory facilities for practical classes. Department of Geography has two computer labs with ArcGIS software. The department also has a soil laboratory. Chemistry Department has wet labs and instrumentation laboratories for both undergraduate and postgraduate students. The department also has a project research laboratory where postgraduate project work and PhD works are carried out. Department of Physics has electronics, electrical, darkroom and computer laboratories. Department of Anthropology has one anthropological and ethnological museum; one laboratory for biological anthropology and one computer laboratory to perform various practical experiments relating to the subject. Departments of Statistics and Mathematics have one computer lab each to conduct practical classes using programming languages like R and Python. Bengali department has a Folklore Museum displaying handicrafts from different parts of Bengal. This includes Shellcrafts, Terracotta, Potochitra.

**Network Resource Centre:** The college has set-up a network resource centre with 12 computers where classes, practical examinations, project related work etc. are carried out and students often look for online study materials.

**Central and seminar library facilities:** The institute has one central library which is enriched with more than 40000 text and reference books and several journals. Apart from that, all departments have seminar library where departmental students can issue books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Play Ground:** The College has a playground which is used for daily outdoor games, regular classes of physical education and annual sports.

**Gymnasium:** The college has a well-equipped gymnasium which can be used both by the students as well as faculty members of this college at stipulated hours under the supervision of a qualified gym instructor.

**Conference Room:** The college has a conference room with a seating capacity of nearly 120 persons where the seminars and cultural programmes are held. This room is equipped with projector and an audio system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

34

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

34

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College has a Central Library and Departmental Libraries with rich collection of textbooks, reference books and journals of wide variety. The library also offers membership of N-LIST database free of cost. In addition to more than 40000 printed books and more than 10 printed journals in the Library, the N-LIST database gives scope for online access to more than 195000 e-books on different subjects and more than 6000 national and international journals and periodicals. Annual subscription to the INFLIBNET-NLIST Database is purchased continuously within the reference period. In addition to these in-house services, bona-fide library members may have access to e-journals like Economic and Political Weekly (EPW), 180+ Indian journals, 200+ Cambridge University Press Journals, 2500+ JSTOR journals, etc. and e-books like 185000+ titles from E-library through N-LIST database.

In addition to that, few free online full-text databases for users have also been provided as yeomen's service during lockdown periods of Covid-19 pandemic. Some of them are: 1.National Digital Library of India (NDLI) {<https://ndl.iitkgp.ac.in/>} 2.e-PG Pathshala {<https://epgp.inflibnet.ac.in/>} 3.Swayam Online Courses {<https://swayam.gov.in/>} 4.Swayamprabha DTH Channels {<https://www.swayamprabha.gov.in/>} 5.MOOCs {<https://www.mooc.org/>} 6.CEC-UGC YouTube Channels {<https://www.youtube.com/user/cecedusat/videos>} 7.Bidwan Database {<https://vidwan.inflibnet.ac.in/>} 8.Open University Study Materials The central library has a computer Lab. with four desktop computers loaded with Windows and Ubuntu operating systems

internet connections to each.

**Implementation of KOHA ILMS:** Cloud based KOHA-ILMS has implemented in the central library of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://haldiagovtcollege-opac.libcarecloud.com/pages.pl?p=links">https://haldiagovtcollege-opac.libcarecloud.com/pages.pl?p=links</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data**

for online access) (Data for the latest completed academic year)

#### 4.2.4.1 - Number of teachers and students using library per day over last one year

70

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Haldia Government College provides up to date IT facilities and high-speed Wi-Fi connection throughout the campus. College library as well as the canteen area are also wi-fi enabled.

**Central Wi-Fi facility:** The college has internet leased line maintained by PWD IT division which provides Wi-Fi and LAN connection to entire college campus and teachers' and students' hostel. The facility has been installed in the year 2021. It provides internet facility with 40 kbps speed. However, keeping in mind the rampant misuse and abuse of Internet, Wi-Fi facility is extended only through secured passwords to be had on production of College Ids and the central server is located at Principal's office.

**High speed Wi-Fi facility:** As a back-up facility, a separate broadband connection with 100 kbps speed has been installed for college office, IQAC room, PG departments and different computer laboratories

**Network resource centre:** The institution has a network resource center with 12 computers. This center is Wi-Fi facility enabled and has a LAN connection as well. Internet facility at college canteen: In the year 2024 a high-speed Wi-Fi connection with 100 kbps speed, has also been installed in the canteen area.

**CCTV Surveillance Unit:** The authority has brought the entire campus under CCTV surveillance. All the buildings like the main academic building, teachers' hostel, students' hostel, college canteen and the college entrance are always under CCTV surveillance.



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

60

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

16.62

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Physical facilities:** The Principal of the college and PwD, Govt. of West Bengal look after the all physical facilities in terms of new construction or repairment of existing facility. The college have two (Boys & Girls) 80 bedded hostels inside the campus along with a Teachers' Hostel. Sweeper (Group-D) staffs take care the cleaning of all physical facilities on regular basis. NSS students organise special campus cleaning drive.

**Classroom:** The college have 34 classroom including a seminar room. Several classroom have ICT facility with fixed LCD projector. Two smart classroom has been created. All classrooms have wifi connectivity.

**Laboratory:** There are 9 laboratories in the College including five computer lab in different science departments. The computer laboratory used for Mathematics, Statistics, Physics and Chemistry Department. Postgraduate departments have separate project research lab for PG students.

**Network resource Centre:** The college run a network resource centre with 12 desktop computers with internet facility which are used by students beyond college hour also.

**Sports facility:** The college has a medium playground where students play football, cricket in regular basis. Annual athletic meet is organised every year. Separate court for their sports like volleyball, badminton etc are also exists. Regular yoga classes area also organised.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

**Government during the year****799**

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year****0**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

773

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

773

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

129

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year****8**

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.****0**

File Description	Documents
e-copies of award letters and certificates	<b>No File Uploaded</b>
Any additional information	<b>No File Uploaded</b>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Presently as per government directives no students council exist in the college, but students representative take part in arrangement of annual sports, saradwati puja, cultural programme, Teachers' day programme, freshers' welcome & farewell ceremony for 1st semester and final semester students respectively. Students representatives also help the students during scholarship related and examination related form fill up issue etc.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has an alumni association "HALDIA GOVERNMENT COLLEGE ALUMNI ASSOCIATION" registered under West Bengal Societies Registration Act, 1961 vide No. S0040943 of 2023-24. The alumni have participated in several support activities in different years.

**Cleanliness Drive and Campaign on Health & Nutrition (2018):** The alumni of Haldia Government College carried out a cleanliness drive and organised an awareness campaign on health and nutrition in the nearby villages in Haldia block. The campaign aimed to spread awareness regarding health and hygiene among the participants. The campaign also tried to impart the idea of balanced diet and it's benefits among the village residents.

**Seminar on computer literacy for socially backward students (2019):** Alumni association organized a seminar on computer literacy for the then backward students of the college. The programme helped various needy students to get a basic idea about computer operation.

**Seminar on "Seminario de Statistica":** 'Statsutram' the group of the alumni of Statistics department, in collaboration with Statistics Department, has organized two days online seminar with more than 250 participants on 25th July and 1st August, 2021 to raise awareness about the subject and its career options. A large section of the participants were school students.

**Environment Day Rally (2023):** To generate awareness regarding protection of the environment, a rally was organized on 5th June, 2023. Alumni students, along with existing students of the college had led the procession in the college neighbourhood. The joyous occasion was successful and the participants were delighted after the programme

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## **GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 - Institutional Vision and Leadership**

**6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution**

**The vision of the institution is:**

**To contribute extensively towards youth empowerment so that India can become a global leader in terms of knowledge and modern advances.**



To provide holistic education to a large section of the rural and semi-urban youth.

To To provide quality education that ensures affordability and accountability.,

The college is committed to fulfill the mission as follows:

To secure equal opportunities for students belonging to all sections of society so that they are free from the pressures of discrimination imposed by social and financial constraints such as, class, caste, gender, religion, ethnicity and race.

To create a teaching-learning environment in which students may maximize their potential and core competencies.

To impart a comprehensive education that combines the best of modern advances in science and technology and Indian knowledge systems.

The short-term institutional perspective plan is:

1. Construction of new buildings to provide more academic space.
- 2.Upgradation of laboratories equipped with state-of-the-art equipment. In keeping with the trends in higher education,

The long term Institutional plan is:

- 1.Construction of an Auditorium and an Indoor Stadium.
- 2.Development of a Research Centre and work towards the evolution of the college as a center of Higher Education dedicated to advanced teaching-learning environment.
- 3.Collaborating with other colleges and institutions to offer more Multi-disciplinary and Value added courses.

File Description	Documents
Paste link for additional information	<a href="https://www.haldiagovtcollege.org.in/visio">https://www.haldiagovtcollege.org.in/visio</a> <a href="#">n/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since it is a Government college under Government of West Bengal, so all the academic activity as well as the administrative activity works under the direct supervision of Officer-in-Charge and monitored by Higher Education Department of Govt. of West Bengal in accordance with UGC guideline. Day to day academic activities of the departments are taken care by the corresponding departmental heads under the supervision of Academic Subcommittee of the college. Principal encourages and cooperates with the departmental Heads and faculty members to create a holistic academic environment in the institute which is beneficial to the students. To fulfill the vision and mission of the institution, strategic plans, proper policies and several programmes are considered and executed by the active faculty members following the Academic Calendar. For proper implementation of Plans & Programmes different subcommittees have been formed by Teachers' Council meeting at the beginning of the academic session.

File Description	Documents
Paste link for additional information	<a href="https://www.haldiagovtcollege.org.in/academics/academic-calendar/">https://www.haldiagovtcollege.org.in/academics/academic-calendar/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution has its own perspective plan towards smooth running and implementation of its academic, administrative and financial activities.

At the beginning of each academic semester, planning of different academic activities like internal examinations, seminar, remedial classes, etc. are sketched out in the meeting of IQAC in consultation with concerned TC committee of the college.

The aim of this institution is to provide affordable and holistic education to students across the social spectrum. Upgradation of laboratories equipped with state-of-the-art equipment and digitization of the library system is considered a priority. The institution is also keen to establish a Research Centre in order to transform the college into a center of excellence in higher

education dedicated to advanced teaching learning environment.

At the beginning of each financial year Principal of the college sends utilization certificate of last financial year along with budgetary estimate of current financial year including salary head to the State Government. When approval of funds is received from State Government, the purchase committee allocates the fund to different departments as per their requirements. All the procurement is carried out by proper tendering process and payment is made by the treasury office.

The fund received so far from RUSA 2.0 grant at different phases have been utilised fully in different development activity like playground extension, expansion of canteen, installation of internet leased line, procurement of scientific instruments and software. Payment have been released through PFMS and audited by state government RUSA auditor.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.haldiagovtcollege.org.in/institutional-perspective-plan/">https://www.haldiagovtcollege.org.in/institutional-perspective-plan/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Overall administration, appointments, service rules, procedures and policies that guide the working of this college are framed by the Higher Education Department, Government of West Bengal. The organogram displayed at institutional website represents a well-planned and integrated administrative setup of the college. For smooth functioning of the institution, structured committee system has been formed consisting of teaching, non-teaching staffs and students' representatives.

The Committees are:

Academic Sub-Committee, Research Project Sub-Committee, Research Ethics Committee, Service Matters Sub-Committee, Income Tax Sub-Committee, Data Management and Website Monitoring Committee, Library Sub-Committee, SC/ST Complaint Cell, Disability Welfare

Committee, Disciplinary Sub Committee and Internal Complaint Cell.

Admission Committee, Anti-Ragging Cell, Career Counselling Committee, Examination Committee, Grievance Redressal Cell, Students' Welfare & Students' Union Sub-Committee and Students' Hostel Sub-Committee

Scholarship Related Committee and West Bengal Student Credit Card Cell.

Cultural Sub-Committee, Sports Sub-Committee, NSS & NSS Advisory Committees.

The extension of Principal Office is maintained by different non-teaching staff. College office is headed by Gr-B staff and all other Gr-C and Gr-D staff members work under the supervision of the head clerk.

Hostel Superintendents co-ordinates the regular activities of both boys' and girls' hostel.

File Description	Documents
Paste link for additional information	<a href="https://www.haldiagovtcollege.org.in/committees/">https://www.haldiagovtcollege.org.in/committees/</a>
Link to Organogram of the Institution webpage	<a href="https://www.haldiagovtcollege.org.in/administration/organogram/">https://www.haldiagovtcollege.org.in/administration/organogram/</a>
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching and non-teaching staffs of the institution have access to all the welfare measures initiated and approved by the Higher Education Department, Government of West Bengal. The key welfare measures are: General Provident Fund and Group Insurance.

Pensionary benefits, Gratuity and Leave Encashment.

Child Care Leave, Medical Leave besides Casual Leave.

Government accommodation at Teachers' Hostel located at the college campus is provided to the faculty members based on need and availability.

LTC, twice during the service of the employee.

All faculty members and support staff are also entitled to get free medical treatment for themselves and their families in all Government Hospitals as per existing rules.

West Bengal Health Scheme for employee and his/her dependent family members. An employee who is enrolled with State Government Health Scheme, 2008 can get cashless medical benefit up to Rs. two lakh and reimbursement of the cost of his/her medical treatment and treatment of his/her family members in 183 different registered Private as well as Government hospitals. However, the employee has to forgo the monthly medical allowance (Rs.500/- per month) from his salary.

The teaching and non-teaching staff are also granted On-Duty Leave to attend Professional Development and Administrative Training

Programmes respectively

The non-teaching staff are offered bonus during the festive Puja season as announced by the government.

Staff Club of the college comprising of all the faculty members provides refreshments at different TC meetings and organises grand feast before puja vacation and picnic during winter.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

**11**

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**There is a Performance Appraisal System for teaching staff through the annual Self-Appraisal Report (SAR) and a separate appraisal of the non-teaching staff by the DDO. Teaching staff maintain selfappraisal reports on a daily basis. At the event of each**

promotion (through Career Advancement Schemes) of a faculty member, specific self-appraisal reports as prescribed by the University Grants Commission and approved by the Government has to be submitted. This screening committee or selection committee, formed for this purpose, consists of nominee from the DPI, Government of West Bengal, nominee from the Vice-Chancellor of affiliating university, Principal and IQAC co-ordinator of the college. Moreover, the Principal furnishes Annual Confidential Report for each and every faculty member to the Director of Public Instructions and also Special Confidential Report (SCR) as and when required in prescribed format.

**Non-teaching Staff:** Non-teaching staff members of this college are classified into two categories namely Group-C and Group-D. The performance of non-teaching staff members is evaluated primarily on the basis of the information from the concerned department and Principal's observation.

Apart from this maximum teaching and non-teaching staff members of this government college has a membership of West Bengal State Employees Co-Operative Societies where members can avail loan facility up to 5 lakhs within a very short time with minimum documents at low interest rate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Government audit is conducted by appointed auditors as and when the Higher Education Department fixes the schedule. All grants received from UGC, RUSA etc. undergo audit and inspection by External Auditors. Utilization Certificates are also submitted to appropriate authorities. In addition, the CAG Audit is undertaken once in five years. The last such audit was conducted in the financial year, 2015-2016 and in 2024. However, the college undergoes Internal Audits regularly through the Heads of different departments through verifying and checking different stock books.



The teachers who received minor research projects by different granting bodies like UGC, ICSR, maintain the records of funds, procurement expenditures under particular sanction. They submit the utilization certificates at the end of the project.

PwD: All types of construction related work, building maintenance, electrical work, repair and maintenance is carried out by PwD civil and PwD electrical department. A cost-estimate is submitted to Higher Education Department through Principal/Officer-in-Charge and fund is sanctioned directly to the PwD head of account. Utilization certificate is submitted to sanctioning authority after completion of the work.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is financed entirely by the Government of West Bengal. There are two main sources of funds for the institution.

State Government Allotment: These are utilized for: 1. Salary 2. Wages (Remuneration of State-Aided Contractual Teachers) 3. Allotment to West Bengal Health Scheme 4. Electricity Bill 5. Telephone Bill 6. Office expenses 7. Allotment to PWD (Civil and

Electrical) for enhancement of infrastructure and Campus maintenance 8. Development Grant

Central Government Allotment: RUSA 2.0 fund allotment has been utilized for procurement of new facilities, renovation, and construction on campus.

The College administration gives serious emphasis to all financial affairs related to the institution. Different administrative committees take care of purchases from different funds provided by the Government and to monitor the proper utilization of resources.

Each year Government of West Bengal sanctions grants for purchasing equipment, books, chemicals, office stationeries etc. and procurement of items are completed through tender process under the supervision of purchase committee. Bills are prepared by college office through HRMS portal and final payment is disbursed by Treasury Office. Office contingencies are purchased directly from Co-operative societies. Records of purchases like, tender documents, newspaper advertisement, purchase order, delivery challans and invoices are stored properly after proper stock register entry of each item.

All the payments under RUSA 2.0 fund have been done through a separate PFMS portal which is controlled by college directly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

After second cycle NAAC accreditation (B+) in October 2017, the IQAC, Haldia Government College started its initiative with broad spectrum approach for further all-round quality enhancement of the institute. For RUSA-2.0 grant, IQAC along with the college administration, prepared action plan for proper utilization. Football ground extension, purchase of Lab equipment & Computers, Wi-Fi enabled campus with internet lease line, Canteen Extension has already been completed & some other works are going on.

The IQAC of the college meets every three months as per UGC guidelines and adopts various measures related to quality enhancement as envisaged by NAAC. IQAC inspires the faculty members to participate in FDP, Orientation Programmes and Refresher courses. The IQAC assists the Principal/Officer-in-Charge in chalking out academic programmes, infrastructural blueprints and matters related to the promotion of teachers under CAS.

The IQAC also organizes different national/ state level seminars, webinars, lecture series and workshops in collaboration with various academic departments of the college or in collaboration with other academic institutions on a regular basis. Apart from these, the IQAC initiates and promotes all-round quality improvement of the students through yoga & sports, cultural programmes, outreach programmes and by celebrating different days such as International Mother Language Day, Women's Day, World AIDS Day etc.

In 2024, the institute has been re-accredited by NAAC with Grade-A and SGPA 3.17 under the supervision of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During the last five-six years the IQAC is actively working to develop an ideal system for continuous, progressive, and sustainable improvement in the overall performance of the Institution. The IQAC actively initiated a fruitful outcome-based Teaching-Learning environment in order to measure & monitor the quality of various academic and administrative activities.

The IQAC has acted as a decision-making body of the institution for coordinating different quality-based and policy making activities, including adoption of best practices, green campus policy, establishment of anti-ragging cell, grievance redressal cell, psychological counselling cell, imparting ethics, and value education, etc.

The IQAC has tried to provide a student-friendly academic environment by maintaining liaison with all stakeholders. As a result of continuous communication and counselling of the students, students' attendance and involvement has substantially improved. Apart from this, IQAC has also emphasized value-added and add-on courses, especially on computer skill and soft skill development, keeping in mind the felt needs of the students.

The IQAC also encouraged various community outreach programmes in collaboration with NSS & NCC units of the college. The IQAC, with the help of the NSS units & Women cell of the college, implemented programmes and rallies to initiate contact and communication with the members of the local community. Such initiatives helped to reduce rate of dropout at higher secondary levels and increased the number of students, especially girl students taking up higher education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

In order to promote gender equity within the campus the Haldia Government College has undertaken a gender audit and accordingly has adopted a Gender Action Plan.

Gender Action plan:

Objectives:

To create an awareness and sensitize students, faculty members and non-teaching staff about gender related issues.

To strengthen the gender action programmes by organizing workshops, seminars, and poster exhibitions.

To encourage the NSS & NCC units, Women's Cell, and ICC (Internal Complaint Cell) to play a major role in creating awareness about gender issues and implement programmes/ activities for promotion for gender neutral environment. To organise programmes for creating awareness on overall issues related to women in terms of their wellbeing, health and hygiene as well as legal safeguards.

To create a social environment that is conducive to persons belonging to Third gender and LGBTQA+ community.

On-campus CCTV surveillance and security guards at the main gate as well as at students' hostels.

A strong redressal system in the form of Internal Complaint Cell (ICC), Women's Cell and Grievance Redressal Committee.

The college publishes a bi-lingual newsletter named "ATMAJAR SONGLAP" on issues related to gender and sexuality submitted by students and faculties.

The college celebrates the International Women's Day every year with great fervour.

Facilities for women:

Wash room for girls' Girls' Hostel

**Napkin vending machine**

**Kanyashree Prakalpa for girl students**

**Separate NSS unit (NSS-II unit) for girl students.**

File Description	Documents
Annual gender sensitization action plan	<b>Nil</b>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<b>Nil</b>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**For solid waste form academic building as well as from hostels and canteen, everyday garbage collection trolly come to the college from Haldia municipality.**

**Soak Pit has been created in campus for liquid waste.**

**The college do not create any significant biomedical waste, however sanitary napkin incineration system are installed college campus and girls hostel.**

**The college sas signed MoU with Hulladek, who collect all e-waste from college and provide certificate to us.**

For hazardour chemicals, the college contact RamKi international to collect.

The institute do not deal with any radioactive materials.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<b>No File Uploaded</b>
Policy documents and information brochures on the support to be provided	<b>No File Uploaded</b>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>



7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Our believe in unity in diversity that's why students of our institution respect the different religion, language and culture. We feel the college is our second home as every students spend 6 to 7 hours in college and all faculties like a family member. We greet and wish each other at different festivals like Durga Puja, Eid, Saraswati Puja, Holi etc. As our college is direct government college with regular transfer policy, so teachers from all over Bengal from different cultures like Bengali, Nepali, Santhali etc. work together here. Teachers are also celebrate their festival to get introduced with ones culture to have amicable relations and to maintain the religious, social and communal harmony. Similarly our students also celebrate the different festivals with joy and enthusiasm which help them to implant the social and religious harmony. Our college organise cultural programme considering the culture of different part of Bengal as well as of India. This activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Haldia Government College, always worked hard in giving holistic multidimensional education to the students specially on values, rights, duties and responsibilities of citizens. And sensitizing students on our constitutional rights, values, duties and responsibilities is one of the primary educations given at the institute through various means. Sensitization of students and employees of the Institution to the constitutional obligations is done through curriculum as well as through extra-curricular activities. Many of the subjects offered have topics which sensitize the students about the constitutional obligations. Also,

all students take a course on Environment studies in their second semester which gives them insight into environment acts, wildlife protection act, forest act, global environmental concerns etc. Women cell of the institute to educate women about their rights through Seminar, Workshop Essay writing competition on Women's empowerment. Also seminars and workshops are conducted on days of national importance on various rights, duties and responsibilities of citizen. Seminars on topics like Right to Information, Sexual Harassment, and Gender Equity are conducted periodically.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**E. None of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

For each Session our college celebrate Independence Day, College foundation Day, World Aids Day, World Bicycle Day, Republic Day, International Mother language day, Woman's Day, Tagore's Birthday, International Yoga Day etc. Teachers, Students, NSS, NCC all take part in every programme.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### Best Practice 1

**Title of the Practice:** Blended Mode of Learning for Education.

**Objectives of the Practice:**

1. To make the teaching learning process easier, enjoyable and interactive.
2. To develop the skills in both students and teachers.
3. To provide career guidance to the students.
4. To enhance the critical thinking ability of students.
5. To provide equal opportunities to all types of learners.

**Context of the Practice:** Integration of digital resources and techniques magnifies the students' engagement. While it is a significant part of the New Education Policy, the onset of Covid-19 pandemic made it clear that use of digital techniques can help the teaching-learning process in the event of such exigencies.

### Best Practice 2

**Title of the Practice:** Green initiatives in and around campus

**Objectives of the Practice:** Systematic execution of green environment initiatives for maintenance of biodiversity and pollution free environment within and beyond campus for the betterment of quality of life of the members of local community.

**Context of the Practice:** Though the college is situated in an industrial-urban background on NH 116, the campus with its lush green vegetation and water bodies acts as a host to different species of flora and fauna. The students and faculties of this college always make endeavours to factor in the environment as a learning principle that would help create awareness of sustainability.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The most abiding characteristic that could be termed as the distinctive feature of this college since its inception is the inclusive culture and practices that go beyond the purview of academic pursuits. The institute stands apart in its spirit of inclusivity and engagement in three spheres: Students, Community and Environment.

- **Engagement with Students:** The institute is committed to play a pivotal role in career mentoring of the students and empower them by digital literacy and English literacy programs. The persistent use of blended mode of teaching-learning has made the educational system more attractive and beneficial for the students in general.
- **Engagement with Community:** The institute is determined to exert positive influence on the larger community as well. It conducts several community outreach programmes like blood donation camp, riverbed cleanliness drive, Thalassemia detection camp etc that will serve the society and nourish the sense of social responsibility in the students.

- **Engagement with Environment:**The institute has vowed to maintain the water bodies and lush greenery inside the campus and nourish the environment further with rainwater harvesting and bio-compost pits. As part of the Green Campus initiative, there have been dedicated efforts to increase the use of energy efficient LED lights and renewable energy resources like solar panels.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Implementation of INTERNSHIP for 3rd semester students as per NEP-2020 curriculum.
2. Foundation of a new academic building with the remaining RUSA 2.0 fund.
3. Organising staff development programme.
4. Organising more seminar/workshop on enterprenureship.
5. Encouraging faculty members to publish more research papers and books chapters.
6. Establish a research cell under affiliating university.
7. Re-introduce the BA(Major) TTM programme subject to approval from competent authority.