

## HALDIA GOVERNMENT COLLEGE

Estd. 1988

P.O.-Debhog, Dist.-Purba Medinipur, West Bengal, Pin-721657

Email: hgchaldia@gmail.com

(First Government general degree college in Purba Medinipur, West Bengal)

### Accredited by NAAC with Grade B+ in 2017

# Criterion 5 – Student Support and Progression Metric No.: 5.1.4 [Q<sub>n</sub>M]

Details of statutory/regulatory Committees (to be notified in institutional website also)

#### **Grievance Redressal Cell:**

Web-link for "Grievance Cell" of Haldia Government College:

https://www.haldiagovtcollege.org.in/facilities/grievance-redressal-cell/

#### **Anti-Ragging Subcommittee/ Cell:**

Web-link for "Anti-Ragging Subcommittee/ Cell" of Haldia Government College:

https://www.haldiagovtcollege.org.in/facilities/anti-ragging-cell/

### **Internal Complaints Committee(ICC):**

Web-link for "Internal Complaints Committee(ICC)" of Haldia Government College:

https://www.haldiagovtcollege.org.in/internal-complaints-committee/

# Screenshot of COMPOSITION OF COLLEGE GRIEVANCE REDRESSAL CELL given at college website:



- . The cell may arrange meetings and conference to resolve a complaint.
- . The cell addresses the grievances within a reasonable time frame and submits the report to the competent authority.

#### FOR CONTACT AND COMMUNICATION

Write to us- hgcgrievancecell@gmail.com

#### COMPOSITION OF COLLEGE GRIEVANCE REDRESSAL CELL:

SI No.	Name	Designation	Position
1.	Dr. Pijush Kanti Tripathi	Officer-In-Charge	Chairman
2.	Prof. Pinaki Dey Mallick	Assistant Professor	Convener
3.	Dr. Susmita Basu	Assistant Professor	Joint Convener
4.	Prof. Manuela Pal	Associate Professor	Member
5.	Dr. Monami Das Roy	Associate Professor	Member
6.	Prof. Tirthankar Chowdhury	Assistant Professor	Member
7.	Dr. Bhobon Mohan Das	Assistant Professor	Member
8.	Dr. Manotosh Mandal	Assistant Professor	Member
9.	Prof. Md Monirddin Sk.	Assistant Professor	Member

#### Screenshot of Anti-ragging Committee given at college website:

https://www.haldiagovtcollege.org.in/facilities/anti-ragging-cell/

The Anti-Ragging Committe for the Academic Session: 2023-24consists of the following members as per UGC Guidelin

stakeholders Name of members with designation

Head of the institution Dr. Pijush Kanti Tripathi (Officer-In Charge)

Sri Jishnu De, DM&DC, SDO Office, Haldia Sub-Division, Purba

Representative of civil administration

Medinipur

Representative of police administration Sri Ashis Bera, SI, Haldia Police station

Representative of Faculty members Dr. Gautam Bhowmik (Convener) & (Jt. Convener)

Representative of Non-Teaching Staff Sri Pulakesh Maity(UDC)

Representative of Local Media Sri Sujit Bhowmik (TV 18 Bangla)

Representative of NGO involved in youth Dr. Debabrata Maity (Barada Public Welfare & Research Centre,

activities Barada Sutahata, Purba Medinipur

Representative of parents Suman Bakshi

Representative of Fresher-Students

Subhajit Das, Geo (H), Semester-I

Shreya Maity, Geo (H), Semester-I

Shreya Maity, Geo (H), Semester-I

Anti-Ragging Squad (ARS) has been reformed for the Academic Session: 2023-24 following the UGC guidelines.

#### Screenshot of Internal Complaints Committee(ICC) given at college website:

https://www.haldiagovtcollege.org.in/internal-complaints-committee/



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- In all cases of sexual harassment, the ICC shall maintain the anonymity of the complainant and provide resources to ensure th
- The ICC shall conduct awareness campaigns on what constitutes sexual harassment and means of redressal in order to prever institution.
- The ICC is responsible for implementing the policy of Zero Tolerance towards Sexual Harassment in the institution.

#### Composition of Internal Complaint Committee (ICC):

Presiding officer: Dr. Manuela Pal Convener: Mrs. Suchismita Mitra Joint Convener: Dr. Soumi Dey

#### Members:

Dr. Sipra Samanta,

Dr. Monami Das Roy,

Dr. Amrita Ghosal,

Dr. Barnali Jana,

Mrs. Yogia Dutta,

Mr. Pulakesh Maity (Office Staff)

#### **NGO Persons:**

Dr. Papiya Mukherjee (Psychologist)

Mrs. Sunita Kar (Social Activist)

For any Complaints, Queries & Assistance please reach us at:

+91-9143242779 or e-mail to: icc.hgc1988@gmail.com

#### Haldia Government College: Grievance Redressal Cell (2018-19)

HALDIA GOVERNMENT COLLEGE

NOTICE

No. 114/A/H. G. C

Date: 29/08/18

The Teachers' Council subcommittees for the session 2018 – 19 have been formed in the meeting held on 29 August, 2018. Following is a list of the same. Please note that these subcommittees are subject to change in future if deemed necessary by the Teachers' Council.

TEACHERS' COUNCIL: 2018 - 2019 HALDIA GOVERNMENT COLLEGE

President:

Dr. Debasish Banerjee

Secretary:

Sumana Goswami

Treasurer:

Sib Sankar Karan

#### Grievance Redressal Cell

Convener:

**Tanmay Kumar Maity** 

Deputy Convener:

Hasibul Rahaman

Members:

Monami Das Roy, Sk. Mithun, Dipankar Pramanik, Debabrata

Samanta

Haldia Government College: Grievance Redressal Cell (2019-20)

#### HALDIA GOVERNMENT COLLEGE

P.O. - DEBHOG, DIST. - PURBA MEDINIPUR, PIN - 721657



#### **TEACHERS' COUNCIL**

Different Sub-committees for the Session - 2019-2020

President :- Dr. Debasish Banerjee

Secretary :- Dr. Pijush Kanti Tripathi

Treasurer: - Sibsankar Karan.

It is for the kind information of all concerned that the following Teachers' Council Sub-Committees for the session – 2019-2020 have been formed and approved in its meeting, dated – 31.07.2019. The name of student representatives will be notified in due course. Please note that these sub-committees are again subject to change in future, if deemed necessary by the Teacher's Council.

#### 19. Grievance Cell:

Convener - Manu Auddy/Shyamsundar Sahoo

Joint Convener - Debolina Das

Members – Ananya Chaterjee, Sk Mithun, Pinaki Dey Mullik, Manuela Paul, Manotosh Mandal, Sibsankar Karan.

#### Haldia Government College: Grievance Redressal Cell (2021-22)

## HALDIA GOVERNMENT COLLEGE

# Different Sub-Committeesfor the academic session 2021-2022

President: Dr. Pijush Kanti Tripathi

Secretary: Mr. Sibsankar Karan

Treasure: Sudipta Pathak

Notice No.:03/HGC/2022

Date: 03.01.2022

The following subcommittees of Haldia Government College have been constituted and approved in its meetings held on 20/09/2021 and 03/01/2022. Please note that these subcommittees may be subject to change in future, if deemed necessary by the Teachers' Council.

#### 21. Grievance Cell

Convener: Pinaki Dey Mallick Joint Convener: Ananya Chatterjee

Members: Bhuban Mohan Das, Tirthankar Chowdhury, Manuela Pal, Md. Moniruddin Sk., Manotosh

Mandal, Monami Das Roy, Sumita Basu.

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Haldia Government College P.O.-Debhog, Dist. - Purba Medin jud

Haldia Government College: Grievance Redressal Cell (2022-23)

### OFFICE OF THE PRINCIPAL HALDIA GOVERNMENT COLLEGE



Different Sub-Committees/Cells/Units for the Academic Session 2022-2023

President: Dr. PijushKantiTripathi, Officer-in-Charge Secretary: Dr. Lakshmi Narayan De, Asst Prof.

Treasure: Dr. Sudipta Pathak, Asst Prof.

Notice No.: 102 16 0 22

Date: 16.09.2022

The following sub-committees/cells/units have been resolved unanimously for the academic session 2022-23 in the meeting of the Teachers' Council held on 07/09/2022 for smooth functioning of different academic activities of the college.

#### 21. Grievance Cell

Convener: Prof. Pinaki Dey Mallick Joint Convener: Prof. Sumita Basu

Members: Prof. Manuela Pal, Prof. Tirthankar Chowdhury, Prof. Monami Das Roy, Prof. Bhuban Mohan Das, Prof. Manotosh Mandal, Prof. Md. Moniruddin Sk.

#### Haldia Government College: Anti-Ragging Subcommittee (2018-19)

HALDIA GOVERNMENT COLLEGE

NOTICE

The Teachers' Council subcommittees for the session 2018 - 19 have been formed in the meeting held on 29 August, 2018. Following is a list of the same. Please note that these subcommittees are subject to change in future if deemed necessary by the Teachers' Council.

> TEACHERS' COUNCIL: 2018 - 2019 HALDIA GOVERNMENT COLLEGE

President:

Dr. Debasish Banerjee

Secretary:

Sumana Goswami

Treasurer:

Sib Sankar Karan

Anti-Ragging Subcommittee

Convener:

Sipra Samanta

Deputy Convener:

Sudipta Pathak

Members:

Bidyut Pramanik , Debolina Das, Tithi Bose, Sk. Mithm, Aloke

Kumar Sinha, Sarbeswar Halder, Gopal Chandra Hembram, Kamala

Kanta Kar, Pinaki Dey Mullick

N.C.C. Advisory Subcommittee

Members:

Nizamuddin Ahmed, Susanta Pal, Susmita Basu, Soumen Mullick

Data Management & AISHE Subcommittee

P.O.-Dabhog, Dist.- Pur

Convener:

Tuhin Shubhra Bhattacharya

Deputy Convener:

Tanmay Kumar Maity

Members:

Dipankar Sadhukhan, Uday Midya

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#### HALDIA GOVERNMENT COLLEGE

P.O. - DEBHOG, DIST. - PURBA MEDINIPUR, PIN - 721657



#### **TEACHERS' COUNCIL**

Different Sub-committees for the Session - 2019-2020

President :- Dr. Debasish Banerjee

Secretary :- Dr. Pijush Kanti Tripathi

Treasurer: - Sibsankar Karan.

It is for the kind information of all concerned that the following Teachers' Council Sub-Committees for the session – 2019-2020 have been formed and approved in its meeting, dated – 31.07.2019. The name of student representatives will be notified in due course. Please note that these subcommittees are again subject to change in future, if deemed necessary by the Teacher's Council.

#### 21. Anti-Ragging Sub-Committee:

Convener - Sipra Samanta

Joint Convener - Monotosh Mandal

Members - Bidyut Pramanik, Uday Midya, Khokon Samanta, Hopal Chandra Hembram,

Kamala Kanta Kar.

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Haldia Government College: Anti-Ragging Subcommittee (2021-22)

## HALDIA GOVERNMENT COLLEGE

P.O.-Debkog, Dist.- Purb

Different Sub-Committeesfor the academic session 2021-2022

President: Dr. Pijush Kanti Tripathi

Secretary: Mr. Sibsankar Karan

Treasure: Sudipta Pathak

Notice No.:03/HGC/2022

Date: 03.01.2022

The following subcommittees of Haldia Government College have been constituted and approved in its meetings held on 20/09/2021 and 03/01/2022. Please note that these subcommittees may be subject to change in future, if deemed necessary by the Teachers' Council.

women Cell

convener: Ananya Chatterjee Joint Convener: Barnali Jana

Members: All Female teachers, Kamala Kanta Kar, Palash Mallick, Samit Ganguly, Alok Sinha

23. Anti-Ragging Sub-Committee

Convener: Sipra Samanta

Joint Convener: Khokan Samanta

Members: Debolina Das, Mohan Chandra Dolai, Md. Moniruddin Sk., Yogia Dutta, Palash Mallick, Tirthankar Choudhury, Sk. Mithun, Nizamuddin Ahmed, Moutan Roy, Lakshmi Narayan De, Alok Sinha.

24. Canteen Sub-Committee

#### Haldia Government College: Anti-Ragging Subcommittee (2022-23)

# OFFICE OF THE PRINCIPAL HALDIA GOVERNMENT COLLEGE



#### Different Sub-Committees/Cells/Units for the Academic Session 2022-2023

President: Dr. PijushKantiTripathi, Officer-in-Charge Secretary: Dr. Lakshmi Narayan De, Asst Prof.

Treasure: Dr. Sudipta Pathak, Asst Prof.

Notice No.: 102 /116 C /22

Date: 16.09.2022

The following sub-committees/cells/units have been resolved unanimously for the academic session 2022-23 in the meeting of the Teachers' Council held on 07/09/2022 for smooth functioning of different academic activities of the college.

## 23. Anti-Ragging Sub-Committee

Convener: Prof. Tirthankar Choudhury Joint Convener: Prof. Khokan Samanta

Members: Prof. Sibsankar Karan, Prof. Mohan Chandra Dolai, Prof. Moutan Roy, Prof. Sk. Mithun, Prof. Nizamuddin Ahmed, Prof. Debolina Das, , Prof. Palash Mallick, , , Prof. Alok Sinha. . Prof. Md. Moniruddin Sk., Prof. Yogia Dutta

#### Government of West Bengal Office of the Principal HALDIA GOVERNMENT COLLEGE

P.O: Debhog, Dist: Purba Medinipur, Pin: 721657

No. HGC/AR/2020/02

Date:16.07.20

#### NOTICE

The Anti-Ragging Squad has been reformed for the academic session:2020-21 following the UGC guidelines. Members of the Anti-Ragging Squad are:

- i) ANO, NCC (with two members of senior cadets comprising of 1 male and 1 female, nominated by ANO)
- ii) NSS Program Officers (Unit-I & Unit-II)
- iii) Dr. Dipankar Sadhukhan
- iv) Dr. Ananya Chatterjee
- v) Mr. Laxmi Narayan Maity
- vi) Mrs. Yogia Dutta
- vii) Mr. Gopal Chandra Hembram
- viii) Mr. Sarbeswar Halder
- ix) Dr. Hasibul Rahaman
- x) Dr. Soumi Dey

Convener

Anti-Ragging Committee Haldia Government College

Officer-In-Charge Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debhog, Dist- Purba Medinipur

# Government of West Bengal Office of the Principal HALDIA GOVERNMENT COLLEGE

P.O: Debhog, Dist: Purba Medinipur, Pin: 721657

No. HGC/AR/2021/02

Date:29.07.21

#### **NOTICE**

The Anti-Ragging Squad has been reformed for the academic session:2021-22 following the UGC guidelines. Members of the Anti-Ragging Squad are:

- i) ANO, NCC (with two members of senior cadets comprising of 1 male and 1 female, nominated by ANO)
- ii) NSS Program Officers (Unit-I & Unit-II)
- iii) Dr. Dipankar Sadhukhan
- iv) Dr. Ananya Chatterjee
- v) Mr. Laxmi Narayan Maity
- vi) Mrs. Yogia Dutta
- vii) Mr. Gopal Chandra Hembram
- viii) Mr. Sarbeswar Halder
- ix) Dr. Hasibul Rahaman
- x) Dr. Soumi Dey

Convener

Anti-Ragging Committee Haldia Government College

Officer-In-Charge

Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debhog, Dist- Purba Medinipur

# Government of West Bengal Office of the Principal HALDIA GOVERNMENT COLLEGE

P.O: Debhog, Dist: Purba Medinipur, Pin: 721657

No. HGC/AR/2022/02

Date:19.9.22

#### NOTICE

The Anti-Ragging Squad has been reformed for the academic session:2022-23 following the UGC guidelines. Members of the Anti-Ragging Squad are:

- i) ANO, NCC (with two members of senior cadets comprising of 1 male and 1 female, nominated by ANO)
- ii) NSS Program Officers (Unit-I & Unit-II)
- iii) Dr. Dipankar Sadhukhan
- iv) Dr. Ananya Chatterjee
- v) Mr. Laxmi Narayan Maity
- vi) Mrs. Yogia Dutta
- vii) Mr. Gopal Chandra Hembram
- viii) Mr. Sarbeswar Halder
- ix) Dr. Hasibul Rahaman
- x) Dr. Soumi Dey

Convener

Anti-Ragging Committee Haldia Government College Officer-In-Charge Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debhog, Dist-Purba Medingur



#### GOVERNMENT OF WEST BENGAL Office of the Principal

# HALDIA GOVT. COLLEGE

P.O.- DEBHOG, DIST.- PURBA MEDINIPUR, PIN - 721657 Ph. - (03224) 252278, 252044, Fax No. - (03224) 255873 E-mail: hgchaldia@gmail.com

Website: www.haldiagovtcollege.org.in

Memo / Ref. No. 37//11.64.0/14

Dated 22/11/2019

From :- The Principal, Haldia Govt. College Purba Medinipur

To

Ms. Sunita Kar,

Joint Secretary of Behala Keertika, Kolkata. Project Coordinator of Women Friendly Community, Kolkata. Hony. Member of Maitree and Moromi, Kolkata. 37/1/1B Selimpur Lane. Kolkata- 700038

Sub: Nomination Letter for the external member of ICC, Haldia Government College

Madam,

This is to inform you that you have been nominated by Haldia Government College as an external member of Internal Complaints Committee (ICC) in pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015 to deal with the complaints relating to sexual harassment at workplace.

#### Terms of Members:

Three years for nominated members.

Meetings:

At least once in a semester and as and when necessary

#### **Functions:**

- · Conduct preliminary enquiry of all reported cases and / or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute.
- · Submit the preliminary enquiry report to the Principal/ OIC long with all documents and recommendation of possible punishment if any.
- Evolve and suggest means to take preventive measures.
- In case of allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Grievance Redressal Cell.
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

Sincerely,

Haldia Government College Debhog, Purba Medinipur.

Officer-in-charge Haldia Government College P.O. Debhog, Dist-Purba Medinipur



#### **GOVERNMENT OF WEST BENGAL** Office of the Principal

#### COLLEGE HALDIA GOVT.

P.O.- DEBHOG, DIST.- PURBA MEDINIPUR, PIN - 721657 Ph. - (03224) 252278, 252044, Fax No. - (03224) 255873 E-mail: hgchaldia@gmail.com

Website: www.haldiagovtcollege.org.in

Memo / Ref. No. 371/11. Gr. C/14

Dated 22/11/2019

From :- The Principal, Haldia Govt. College Purba Medinipur

To:

To

Ms. Papiya Mukherjee,

Counselor (Psychologist) of Keertika Protection Home for Girls, Kolkata. Attending Psychologist of Service Programme Unit, Rajabazar Science College, Kolkata. Attending Psychologist of Pratham Padakshep, Kolkata. 130, Raja Ram Chand Ghat Road. Kolkata-700114

Sub: Nomination Letter for the external member of ICC, Haldia Government College

Madam,

This is to inform you have been nominated by Haldia Government College as an external member of Internal Complaints Committee(ICC) in pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015 to deal with the complaints relating to sexual harassment at workplace.

#### **Terms of Members:**

Three years for nominated members.

#### Meetings:

At least once in a semester and as and when necessary

#### **Functions:**

· Conduct preliminary enquiry of all reported cases and / or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute.

· Submit the preliminary enquiry report to the Principal/ OIC long with all documents and recommendation of possible punishment if any.

• Evolve and suggest means to take preventive measures.

• In case of allegations are not in the nature of sexual harassment, ICC may refer such complaints to the Grievance

• If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

Sincerely,

Haldia Government College Debhog, Purba Medinipur.

Officer-in-charge

Haldia Government College P.O. Debhog, Dist- Purba Medinipur

#### HALDIA GOVERNMENT COLLEGE DEBHOG, HALDIA

#### **Internal Complaints Committee (ICC)** Date: 16.08.2018



The following teachers have been selected to act as members of the ICC 2018-2019:

CI.	Name	Designation	Position
Sl.		Associate Professor	Presiding Officer
1	Dr. Manu Auddy	Assistant Professor	Convener
2	Dr. Soumi Dey		Joint Convener
3	Mr. Pritam Bandyopadhyay	Assistant Professor	
4	Dr. Monami Das Roy	Assistant Professor	Member
5	Ms. Sipra Samanta	Assistant Professor	Member
	Dr. Amrita Ghoshal	Assistant Professor	Member
6	Mr. Arun Chandra Hait	Office Staff	Non-teaching
6		Office Staff	Non-teaching
7	Mr. Sukumar Adhikari	Office Staff	

#### Meetings:

At least once in a semester and as when necessary.

#### **Functions:**

- Conduct preliminary enquiry of all reported cases and/or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute.
- Submit the preliminary enquiry report to the principal/OIC along with all documents and recommendation of possible punishment if any.
- Evolve and suggest means to take preventive measures.
- In case\_of allegations are not in the nature of sexual harassment, ICC may refer such complaints to the grievance cell.
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the enquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC regulation, 2015.

Principal/Officer-in-Charge Haldia Government College Officer-in-charge

Haldia Government College P.O.-Debhog, Dist.- Purba Medinipur

#### HALDIA GOVERNMENT COLLEGE DEBHOG, HALDIA

# Reconstitution of Internal Complaints Committee (ICC) Date: 27.09.2019

In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015, the existing Internal Complaints Committee (ICC) is reconstructed and new Internal Complaints Committee (ICC) is formed to deal with the complaints relating to sexual harassment at workplace.

The ICC comprises the following members (2019):

SI.	Name	Designation	Position
1	Dr. Manuela Paul	Associate Professor	Presiding Officer
2	Dr. Soumi Dey	Assistant Professor	Convener
3	Mr. Pritam Bandyopadhyay	Assistant Professor	Joint Convener
4	Dr. Monami Das Roy	Assistant Professor	Member
5	Ms. Sipra Samanta	Assistant Professor	Member
6	Mr. Arun Chandra Hait	Office Staff	Non-teaching
7	Mr. Sukumar Adhikari	Office Staff	Non-teaching
8	Nibedita Bhowmik (Chemistry)	Under Graduate Level	Student
9	Tribarna Maity (Education)	Under Graduate Level	Student
10	Nila Bhowmik (English)	Under Graduate Level	Student
11	Ms. Sunita Kar	MSW, Human Rights	NGO Person
12	Ms. Papiya Mukharjee	Psychologist	NGO Person

#### Terms of members:

Three years for nominated members

#### Meetings:

At least once in a semester and as when necessary.

#### **Functions:**

- Conduct preliminary enquiry of all reported cases and/or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute.
- Submit the preliminary enquiry report to the principal/OIC along with all documents and recommendation of possible punishment if any.
- Evolve and suggest means to take preventive measures.
- In case of allegations are not in the nature of sexual harassment, ICC may refer such complaints to the grievance cell.
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing
  it to be untrue or forged or misleading information has been provided during the enquiry, the
  complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC
  regulation, 2015.

Officer in Charge Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debkog, Dist.- Purba Medinipur

#### HALDIA GOVERNMENT COLLEGE DEBHOG, HALDIA

## Reconstruction of Internal Complaints Committee (ICC)

Date: 02.11.2022 In pursuance of UGC (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations 2015, the existing Internal Complaints Committee (ICC) is re-constructed and new Internal Complaints Committee (ICC) is formed to deal with the complaints

The ICC comprises the following members (2022):

relating to sexual harassment at workplace.

Sl.	Name	Designation	Position
1	Dr. Manuela Paul	Associate Professor	Presiding Officer
2	Mrs. Shuchismita Mitra	Associate Professor	Convener
3	Dr. Soumi dey	Assistant Professor	Joint Convener
4	Dr. Menami Das Roy	Assistant Professor	Member
5	Ms. Shipra Samanta	Assistant Professor	Member
6	Dr. Amrita Ghoshal	Assistant Professor	Member
7	Dr. Barnali Jana	Assistant Professor	Member
8	Mrs. Yogia Dutta	Assistant Professor	Member
9	Mr. Pulokesh Maity	Office Staff	Non-teaching
10	Mr. Sukumar Adhikari	Office Staff	Non-teaching
11	Torsha Mondal	Under Graduate Level (5 <sup>th</sup> Sem)	Student
12	Utsha Dutta	Under Graduate Level (5 <sup>th</sup> Sem)	Student
13	Ishika Chakraborty	Under Graduate Level (5 <sup>th</sup> Sem)	Student
14	Ankana Bhowmik	Advocate	NGO Person (HALDIA EUREKA SPORTS AND CULTURAL WELFARE SOCIETY)

#### Terms of members:

Three years for nominated members

#### Meetings:

At least once in a semester and as when necessary.

#### **Functions:**

- Conduct preliminary enquiry of all reported cases and/or complaints relating to sexual harassment at workplace involving all sections of members of faculty, staff and students of the institute.
- · Submit the preliminary enquiry report to the principal/OIC along with all documents and recommendation of possible punishment if any.
- Evolve and suggest means to take preventive measures.
- In case of allegations are not in the nature of sexual harassment, ICC may refer such complaints to the grievance cell.
- If ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue or forged or misleading information has been provided during the enquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC regulation, 2015.

Officer-in-Charge

Haldia Government College

Officer-in-charge

Haldia Government College P.O.-Debhog, Dist.- Purba Medinipul