

# HALDIA GOVERNMENT COLLEGE

Estd. 1988

P.O.-Debhog, Dist.-Purba Medinipur, West Bengal, Pin-721657

Email: hgchaldia@gmail.com

(First Government general degree college in Purba Medinipur, West Bengal)

# Accredited by NAAC with Grade B+ in 2017

# **Criterion 5 – Student Support and Progression**

**Metric No.: 5.1.4 [QnM]** 

Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances

# **Haldia Government College**

Annual activity Report of Grievance Redressal Cell (2018-19 to 2022-23)

# ACTIVITY REPORT OF GRIEVANCE CELL HALDIA GIVERNMENT COLLEGE



# Activity Report for 2018-2019 academic session:

The grievance cell at Haldia Government college was established to address and resolve matters related to various aspects of college campus. In this session the committee analysed the issues and recommended some measures towards ensuring a clean and hygienic environment in the college campus. For this purpose, the grievance cell conducted regular inspections of classrooms, libraries, laboratories, washroom, canteen and playground area. The cell also organized college cleaning programmes. These initiatives aimed to sensitize the students' and teachers' community about the importance of hygiene and cleanliness.

# Activity Report for 2019-2020 academic session:

In this session the grievance cell performed some activities to ensure the overall cleanliness, hygiene practices in the college canteen. The cell organized awareness campaigns on food safety and hygiene throughout the campus. The cell also emphasized on vendor evaluation process to improve food quality. The collaborative efforts of the cell, Head of the institution, canteen staff and students have resulted in notable improvements in hygienic food environment in the college campus.

# Activity Report for 2020-2021 academic session:

In this session the grievance cell focused on identifying the areas of concern by collecting complaints and feedback from the students, teachers and other stakeholders. It was found that a significant number of students expressed dissatisfaction with the timings of online classes. Many students requested for more flexibility regarding class timings due to internet connectivity problems in remote areas. Based on the feedback findings the cell recommended some measures to improve the convenience of attending online classes. These are: flexibility in timings to minimize the network issues of the students, recorded lectures and improved communication. The committee also arranged some online training session and awareness programmes for all the stakeholders about the importance of grievance redressal cell and its working procedures.

# Activity Report for 2021-2022 academic session:

In this session the cell emphasized the importance of collaboration with other bodies to Purba address and resolve the grievances effectively. Depending on the nature of the grievances the cell may involve concerned department and other committee that have specific expertise over the matter. In cases where grievances involve multiple parties' involvement, the grievance cell might collaborate with the other relevant cell such as:ICC, anti-ragging committee to address specific grievances that fall under their jurisdiction. The cell also recommends that effectiveness of such collaboration will depend on the willingness and active cooperation of the involved committees.

### 1st Activity Report for 2022-2023 academic session:

In this session the grievance cell focused on identifying the areas of concern by collecting complaints and feedback from the students, teachers and other stakeholders. It was found that the complaints and concerns raised by the students and teachers regarding the presence of termites in certain areas of the college campus specially. Education dept, Sociology dept, Anthropology dept, Economics and NCC rooms. The cell further consulted with the competent authority of the college and advised pest control drive to ensure a safe and conducive environment for all members of the college community.

# 2nd Activity Report for 2022-2023 academic session:

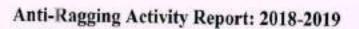
The grievance cell of Haldia government college was entrusted with the responsibility in managing the distribution of NAAC related work among committee members. For this purpose, a fair and equitable distribution schedule was prepared and circulated among committee members. The cell maintained regular communication with the committee members to monitor progress and provide necessary support. The cell plans to conduct a seminar/workshop related to awareness of grievances among the students and other stakeholders of this college.

Office in-charge
Haldia Government College
P.O.-Debaog, Dist.- Purba Mediniqui

Pinaki Dey Mullice

# **Haldia Government College**

Annual Activity Report of Anti Ragging Committee/ Cell (2018-19 to 2022-23)





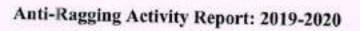
- An anti-ragging committee was formed to check on any kind of actions and deeds which can be counted as ragging.
- The anti-ragging committee conducted a meeting on 22.08.2018 to review the activities done
  in the previous year and on the possible activities that were to be undertaken by the committee
  during the academic session.
- An anti-ragging squad was formed consisting of members of anti-ragging committee, some representative students and non-teaching members to monitor the menace of ragging in the college campus, students' hostel and even in the class room.
- The definition, rules and regulation of anti-ragging and the actions to be taken in the event of ragging were framed clearly and categorically by the anti-ragging committee of this college as per the UGC guidelines.
- A clear instruction to maintain a ragging free campus and a clear mention of the anti-ragging warning was uploaded in the college website, in the online admission brochures and web-pages, in different areas of the campus buildings and hostels, in the boys' and girls' common room and in the canteen.
- Banners and posters were displayed throughout different places in the campus, hostels and college canteen that carry strong message of the anti-ragging stance taken by the college and maintaining a ragging free campus.
- Anti-Ragging complaint boxes were installed at various places in the college so that students
  can freely and fearlessly drop their complaints and contact with the committee at ease.
- Anti-ragging affidavit and an undertaking was collected from each student with their guardian signatures about maintaining and takings steps like complaining in case of an event of ragging.
- CCTV cameras have been installed at vital point of the campus to check on any event that can
  be counted as ragging or other immoral activities.
- Members of the anti-ragging committee maintain regular interactions and counselling sessions with the students.
- Surprise inspections are often arranged by the committee members in coordination with the hostel in charges.
- Awareness drives were organized to disseminate the anti-ragging stance held by the institution
  and various competitions like essay writing, slogan writing, extempore and poster making on
  themes/topics related to ragging and anti-ragging were organised to create awareness among
  students and sensitize the young minds on various aspects of ragging.
- Anti-ragging campaign/rallies were organised within and outside the college campus to generate awareness. Enthusiastic students participated in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.

No complaints were raised during academic year 2018-2019,

Officer-in-charge Haldia Government College P.O. Debkog Dist. Purba Medining

CONVENOR ANTI RAGING

JT. CONVENIOR ANTI RAGGING SUB COMMITTE





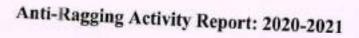
- An anti-ragging committee was formed to check on any kind of actions and deeds which can be counted as ragging.
- The anti-ragging committee conducted a meeting on 24.08.2019 to review the activities done
  in the previous year and on the possible activities that were to be undertaken by the committee
  during the academic session.
- An anti-ragging squad was formed consisting of members of anti-ragging committee, some representative students and non-teaching members to monitor the menace of ragging in the college campus, students' hostel and even in the class room.
- The definition, rules and regulation of anti-ragging and the actions to be taken in the event of ragging were framed clearly and categorically by the anti-ragging committee of this college as per the UGC guidelines.
- A clear instruction to maintain a ragging free campus and a clear mention of the anti-ragging warning was uploaded in the college website, in the online admission brochures and web-pages, in different areas of the campus buildings and hostels, in the boys' and girls' common room and in the canteen.
- Banners and posters were displayed throughout different places in the campus, hostels and college canteen that carry strong message of the anti-ragging stance taken by the college and maintaining a ragging free campus.
- Anti-Ragging complaint boxes were installed at various places in the college so that students
  can freely and fearlessly drop their complaints and contact with the committee at ease.
- Anti-ragging affidavit and an undertaking was collected from each student with their guardian signatures about maintaining and takings steps like complaining in case of an event of ragging.
- CCTV cameras have been installed at vital point of the campus to check on any event that can
  be counted as ragging or other immoral activities.
- Members of the anti-ragging committee maintain regular interactions and counselling sessions with the students.
- Surprise inspections are often arranged by the committee members in coordination with the hostel in charges.
- Awareness drives were organized to disseminate the anti-ragging stance held by the institution
  and various competitions like essay writing, slogan writing, extempore and poster making on
  themes/topics related to ragging and anti-ragging were organised to create awareness among
  students and sensitize the young minds on various aspects of ragging.
- Anti-ragging campaign/rallies were organised within and outside the college campus to generate awareness. Enthusiastic students participated in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.

No complaints were raised during academic year 2019-2020.

Officer-in-charge
Haldia Government College
PO - Debkog, Dist. - Purba Medinipur
PO - Debkog, Dist. - Purba

CONVENIER ANTI RAGGING SOB COMMITTEE

ST. CONVENDR ANTI RAGGING





- Anti Ragging cell was reconstituted in the month of June 2020 in Google Meet platform. All members were present.
- Further, one online was also conducted on 22.07.2020 with the agendas to confirm the proceedings of the last meeting and to generate awareness of anti-ragging among the
- The definition, rules and regulation of anti-ragging and the actions to be taken in the event of ragging were framed clearly and categorically by the anti-ragging committee of this college as per the UGC guidelines.
- Since all the classes were on online mode no complaints were raised during academic
- Committee conducted online classes on legal awareness for the students.
- General awareness on ragging was given by committee members to students.
- SAY NO TO RAGGING postures with details of ragging alert were circulated with students' WhatsApp groups.

Haldia Government College P.O. Debkog, Dist. Purba Mediniput

CONVENDR ANTI RAGGING SOB COMMITTEE

ANTI RAGGING

# Anti-Ragging Activity Report: 2021-2022

- An anti-ragging committee was formed to check on any kind of actions and deeds which can be counted as ragging.
- The anti-ragging committee conducted a meeting on 04.08.2021 to review the activities done
  in the previous year and on the possible activities that were to be undertaken by the committee
  during the academic session.
- An anti-ragging squad was formed consisting of members of anti-ragging committee, some representative students and non-teaching members to monitor the menace of ragging in the college campus, students' hostel and even in the class room.
- The definition, rules and regulation of anti-ragging and the actions to be taken in the event of ragging were framed clearly and categorically by the anti-ragging committee of this college as per the UGC guidelines.
- A clear instruction to maintain a ragging free campus and a clear mention of the anti-ragging warning was uploaded in the college website, in the online admission brochures and web-pages, in different areas of the campus buildings and hostels, in the boys' and girls' common room and in the canteen.
- Banners and posters were displayed throughout different places in the campus, hostels and college canteen that carry strong message of the anti-ragging stance taken by the college and maintaining a ragging free campus.
- Anti-Ragging complaint boxes were installed at various places in the college so that students
  can freely and fearlessly drop their complaints and contact with the committee at case.
- Anti-ragging affidavit and an undertaking was collected from each student with their guardian signatures about maintaining and takings steps like complaining in case of an event of ragging.
- CCTV cameras have been installed at vital point of the campus to check on any event that can
  be counted as ragging or other immoral activities.
- Members of the anti-ragging committee maintain regular interactions and counselling sessions with the students.
- Surprise inspections are often arranged by the committee members in coordination with the hostel in charges.
- Awareness drives were organized to disseminate the anti-ragging stance held by the institution
  and various competitions like essay writing, slogan writing, extempore and poster making on
  themes/topics related to ragging and anti-ragging were organised to create awareness among
  students and sensitize the young minds on various aspects of ragging.
- Anti-ragging campaign/rallies were organised within and outside the college campus to generate awareness. Enthusiastic students participated in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.

No complaints were raised during academic year 2021-2022.

Officerin-charge College
Haldia Government College
Puba Mediniput
PO - Debitog Dist. - Puba Mediniput

CONVENOR ANTI RAGGING SUB COMMITTEE

JA CONVENIOR ANTI RAGGING SUB COMMITTEE



# Anti-Ragging Activity Report: 2022-2023

- An anti-ragging committee was formed to check on any kind of actions and deeds which can be counted as ragging.
- The anti-ragging committee conducted a meeting on 23.09.2022 to review the activities done
  in the previous year and on the possible activities that were to be undertaken by the committee
  during the academic session.
- An anti-ragging squad was formed consisting of members of anti-ragging committee, some representative students and non-teaching members to monitor the menace of ragging in the college campus, students' hostel and even in the class room.
- The definition, rules and regulation of anti-ragging and the actions to be taken in the event of ragging were framed clearly and categorically by the anti-ragging committee of this college as per the UGC guidelines.
- A clear instruction to maintain a ragging free campus and a clear mention of the anti-ragging warning was uploaded in the college website, in the online admission brochures and web-pages, in different areas of the campus buildings and hostels, in the boys' and girls' common room
- Banners and posters were displayed throughout different places in the campus, hostels and college canteen that carry strong message of the anti-ragging stance taken by the college and maintaining a ragging free campus.
- Anti-Ragging complaint boxes were installed at various places in the college so that students
  can freely and fearlessly drop their complaints and contact with the committee at ease.
- Anti-ragging affidavit and an undertaking was collected from each student with their guardian signatures about maintaining and takings steps like complaining in case of an event of ragging.
- CCTV cameras have been installed at vital point of the campus to check on any event that can
  be counted as ragging or other immoral activities.
- Members of the anti-ragging committee maintain regular interactions and counselling sessions with the students.
- Surprise inspections are often arranged by the committee members in coordination with the hostel in charges.
- Awareness drives were organized to disseminate the anti-ragging stance held by the institution
  and various competitions like essay writing, slogan writing, extempore and poster making on
  themes/topics related to ragging and anti-ragging were organised to create awareness among
  students and sensitize the young minds on various aspects of ragging.
- Anti-ragging campaign/rallies were organised within and outside the college campus to generate awareness. Enthusiastic students participated in these campaign rallies with charts, posters and boards with anti-ragging slogans written on them.

No complaints were raised during academic year 2022-2023.

Officer-in-charge Haldia Government College

P.O. Debhog, Dist. - Purba Medinipur

CONVENOR

ANTI RAGGING ANTI-RAGGING

# **Haldia Government College**

Annual Report on Cases of Sexual Harassment (2018-19 to 2022-23)

Name of the institute: HALDIA GOVERNMENT COLLEGE

Return Year: April 2017 to March 2018

No complaints have been received throughout the session that directly or indirectly imply Physical contact and advances, Demand or request for sexual favours, sexually coloured remarks, Showing any pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

SL NO.	Particulars	Information
1	Number of complaint on sexual harassment received in the year	NIL
2	Number of complaints disposed off during the year	Nil
3	Number of cases pending for more than 90 days	wil
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	n:L
5	Nature of action	N.A.

Officer-in-charge Haldia Government College PO -Deblog, Dist. - Purba Medinipur

Signature of Convener, ICC

Assistant Prefector West Bengal Education Service Department of Anthropology Haldis Government College

Signature of presiding officer, ICI

Assistant Professor West Bengal Education Service Department of Mathematics Haldia Government College

Name of the institute: HALDIA GOVERNMENT COLLEGE

April 2018 to Morch 2019

No complaints have been received throughout the session that directly or indirectly imply Physical contact and advances, Demand or request for sexual favours, sexually coloured remarks, Showing any pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

SL NO.	Particulars	Information
1	Number of complaint on sexual harassment received in the year	Nil
2	Number of complaints disposed off during the year	Nil
3	Number of cases pending for more than 90 days	Nil
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	1
5	Nature of action	N.A.

Counter signature of OIC

Officer-in-charge Haldia Government College P.O.-Debhog, Dist. - Purba Medinipur

Signature of Convener, ICC

Signature of presiding officer, ICC

Assistant Professor West Bangal Education Service Department of Anthropology Haldis Government College

Assistant Professor West Bangal Education Service Department of Numerical Haldis Government College

Name of the institute: HALDIA GOVERNMENT COLLEGE

Return Year: April 2019 to March 2020

No complaints have been received throughout the session that directly or indirectly imply Physical contact and advances, Demand or request for sexual favours, sexually coloured remarks, Showing any pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

SL NO.	Particulars	Information
1	Number of complaint on sexual harassment received in the year	Nil
2	Number of complaints disposed off during the year	Nil
3	Number of cases pending for more than 90 days	Nil
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	Nil
5	Nature of action	N.A.

Counter signature of OIC

Signature of Convener, ICC

Signature of presiding officer, ICC

Officer-in-charge Haldia Government College

Assistant Professor P.O.-Deblog, Dist.- Purba Medinipur West Bengal Education Service Department of Anthropology Haldia Government College

Name of the institute: HALDIA GOVERNMENT COLLEGE

Return Year: April 2020 to March 2021

No complaints have been received throughout the session that directly or indirectly imply Physical contact and advances, Demand or request for sexual favours, sexually coloured remarks, Showing any pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

SL NO.	Particulars	Information
1	Number of complaint on sexual harassment received in the year	Nil
2	Number of complaints disposed off during the year	Nil
3	Number of cases pending for more than 90 days	Nil
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	1
5	Nature of action	N.A.

Counter signature of OIC

Officer-in-charge Haldia Government College P.O. Debkog, Dist. - Purha Medinigar

Signature of Convener, ICC

Hamilla Pal 2/4/21

Signature of presiding officer, ICC

Assistant Professor West Bengal Education Service Department of Anthropology Haldia Government College

Name of the institute: HALDIA GOVERNMENT COLLEGE

Return Year: April 2021 to March 2022

No complaints have been received throughout the session that directly or indirectly imply Physical contact and advances, Demand or request for sexual favours, sexually coloured remarks, Showing any pornography, or any other unwelcome physical, verbal or non-verbal conduct of sexual nature.

SL NO.	Particulars	Information
1	Number of complaint on sexual harassment received in the year	monnation
2	Number of complaints disposed off during the year	wil
3	Number of cases pending for more than 90 days	Hil
4	Number of workshops on awareness programmes against sexual harassment conducted during the year	nil.
5	Nature of action	N.A.

Countersignature of OIC

Officer-in-charge Haldia Government College P.O.-Debkog, Dist. - Purba Medinipar

Signature of Convener, ICC

Signature of presiding officer, ICC

Assistant Professor West Bengal Education Service Department of Anthropology Haldia Government College

# **Haldia Government College**

Minutes of Meeting of Grievance Redressal Cell (2018-19 to 2022-23)



### NOTICE

Date: 12.07.2017

A meeting of Grievance Cell of Haldia Government College will be held on 19.07.2017 at 1.30 p.m. onwards at mini conference room of our college. All the respected committee members are hereby requested to attend the meeting to discuss the following agenda.

### Agenda

- 1. Review of the activities done in the previous year by this committee
- Discussions on the possible measures required for maintenance of hygiene in the college campus
- 3. Matters arising

Convener

Grievance Cell

Haldia Government College

# Haldia Government College GRIEVANCE REDRESSAL CELL

Resolutions in regards to the meeting held on 19.07.2017



#### Agenda:

- 1. Review of the activities done in the previous year by this committee
- 2. Discussions on the possible measures required for maintenance of hygiene in the college campus
- 3. Matters arising

#### Resolutions:

The above agenda were discussed in the meeting and It was unanimously resolved that,

- 1. No complaints or incidents of grievances within the college premises were reported -last year to the authority of this college by any of our students and staff members.
- 2. It is decided that the committee will inform and recommend campus cleaning for maintaining the cleanfiness and hygiene in the college campus to the competent authority of this institution for the benefits of the students and other staff members.

Signatures of members present in the meeting

Deboline Das

Gopal Chandraff enter Chousing Mukhof Dhyry.



# NOTICE

Date: 31.8.2018

A meeting of Grievance Cell of Haldia Government College will be held on 1.9.2018 at 2.30 p.m. onwards at mini conference room of our college. All the respected committee members are requested to attend the meeting to discuss the following agenda.

#### **AGENDA**

- Review of previous year meeting resolutions by this committee
- Discussions on the possible measures required for maintenance of food hygiene in the college canteen.
- 3. Matters arising

Convener

Grievance Cell

Haldia Government College



# Haldia Government College GRIEVANCE REDRESSAL CELL Resolutions in regards to the meeting held on 1.9.2018

### Agenda:

- 1. Review of previous year meeting resolutions by this committee
- 2. Discussions on the possible measures required for maintenance of food hygiene in the college canteen.
- 3. Matters arising

#### Resolutions:

The above agenda were discussed in the meeting and It was unanimously resolved that,

- All the resolutions adopted during the last meeting have been appropriately mitigated.
- 2. It is decided that maintaining food hygiene is an ongoing process that requires commitment and vigilance. Therefore, the committee will recommend some safety practices including: proper handling, serving and storage of foods,

Signatures of members present in the meeting

Deboline aro

Himansi Muklipanyo

### NOTICE

Date: 13.08.20

A meeting of Grievance Cell of Haldia Government College will be held on 21.08.2019 at 1.30 p.m. onwards at mini conference room of our college. All the committee members are hereby requested to attend the meeting to discuss the following agenda.

### Agenda

- 1. Review of previous year meeting resolutions by this committee
- Reviewing and evaluating existing grievance handling mechanism to ensure its efficiency, effectiveness and accessibility to all stakeholders.
- 3. Discussion on the regular wash room cleaning (boys, girls and staff wash rooms)
- 4. Matters arising.

Convener Grievance Cell

Haldia Government College



# Haldia Government College GRIEVANCE REDRESSAL CELL Resolutions in regards to the meeting held on 21.08.2019

### Agenda:

1. Review of previous year meeting resolutions by this committee

2. Reviewing and evaluating existing grievance handling mechanism to ensure its efficiency, effectiveness and accessibility to all stakeholders.

3. Discussion on the regular wash room cleaning (boys, girls and staff wash rooms)

4. Matters arising.

#### Resolutions:

The above agenda were discussed in the meeting and It was unanimously resolved that,

All the resolutions adopted during the last meeting have been appropriately mitigated.

2. The committee will recommend clear timelines for acknowledging, investigating and

resolving complaints to ensure prompt action,

3. It is unanimously decided that the committee will take an active part on recommending to the competent authority to monitor the process of boys, girls, and staff wash room cleaning in a regular basis to ensure hygiene.

Signatures of members present in the meeting

Harly silvella

2. Impelie Lucih 3. Depolar Lucih 4. Debabnata Somanta 5. SK Mithum



# NOTICE

Date: 05.06.2020

An online meeting of Grievance Cell of Haldia Government College will be held on 12.06.2020 at 2 p.m. onwards at Google meet platform. All the committee members are hereby requested to attend the meeting to discuss the following agenda. The meeting joining link will be provided in due course of time.

### Agenda

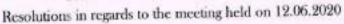
- Review of previous year meeting resolutions by this committee
- Discussion on possible activities required for awareness about the grievance redressal cell and its procedures.
- Discussions on online class schedule for the students.
- 4. Matters arising.

Convener

Grievance Cell Haldia Government College

Desolina Des

# Haldia Government College GRIEVANCE REDRESSAL CELL





### Agenda:

- 1. Review of previous year meeting resolutions by this committee
- 2. Discussion on possible activities required for awareness about the grievance redressal cell and its procedures.
- Discussions on online class schedule for the students.
- 4. Matters arising.

#### Resolutions:

The above agenda were discussed in the meeting and It was unanimously resolved that,

- All the resolutions adopted during the last meeting have been appropriately mitigated.
- 2. The committee will recommend the need for online training session and awareness programs for all the stakeholders about their rights and responsibilities as well as the grievance redressal mechanism.
- 3. It is unanimously decided that the committee will recommend to the competent authority of the college to communicate all the faculty members to arrange their online classes within 5.30 p.m. according to their slots to minimize the network issues of the students for attending the online classes specially at night.

Signatures of members present in the meeting

1. Manuela Pal 12/6/20 2. Deboline Des 3. Sibsamar Karan 12/1/20 4. Penaki Dey Mulick 12/06/20

# NOTICE

Date: 07.06.2021

An online meeting of Grievance Cell of Haldia Government College will be held on 14.06.2021 at 3.30 p.m. onwards at Google meet platform. All the committee members are hereby requested to attend the meeting to discuss the following agenda. The online joining link of the meeting will be provided in due course of time.

# Agenda:

- 1. Review of previous year meeting resolutions by this committee
- Collaboration with other bodies.
- 3. Matters arising.

Convener

GRIEVANCE CELL HALDIA GOVERNMENT COLLEGE

Depolina Dr.



# Haldia Government College GRIEVANCE REDRESSAL CELL Resolutions in regards to the meeting held on 14.06.2021

### Agenda:

- 1. Review of previous year meeting resolutions by this committee
- Collaboration with other bodies.
- 3. Matters arising.

#### Resolutions:

The above agenda were discussed in the meeting and It was unanimously resolved that,

- No complaints or incidents of grievances within the college premises were reported last year to the authority of this college by any of our students and staff members.
- 2. All the resolutions adopted during the last meeting have been appropriately mitigated.
- The committee will recommend the importance of collaboration with other relevant bodies like: ICC, anti-ragging committee to address specific grievances that fall under their jurisdiction.

Signatures of members present in the meeting

Ananya Chatterjee 14/6/21
Monotosh Mondel 14/6/21
Peinaki sey remerice 14/06/21
Debolina Jas
Hamselo fal 14/6/21

# NOTICE

Date: 28.7.2022

A meeting of Grievance Redressal Cell of Haldia Government College will be held on 3.8.2022 at 2 p.m. onwards at teachers' staff room of our college. All the committee members are hereby requested to attend the meeting to discuss the following agenda.

### Agenda:

- 1. Review of previous year meeting resolutions by this committee
- Discussion on termite pest control drive in the college.
- Matters arising.

Peraki Dey Mullick Convener 28.07.22

GRIEVANCE CELL

HALDIA GOVERNMENT COLLEGE

# Haldia Government College GRIEVANCE REDRESSAL CELL Resolutions in regards to the meeting held on 3.8.2022



### Agenda:

- 1. Review of previous year meeting resolutions by this committee
- 2. Discussion on termite pest control drive in the college.
- 3. Matters arising.

#### Resolutions

The above agenda were discussed in the meeting and It was unanimously resolved that,

- All the resolutions adopted during the last meeting have been appropriately mitigated.
- It is unanimously decided that a termite pest control drive will be recommended immediately by this committee to the competent authority of the college to protect the significant documents, files, furniture and other necessary elements specially in the department of Sociology, Education, Anthropology, Economics, and NCC room of this college.

Signatures of members present in the meeting

Penaki Dey Mullick 3.8.22 Susmita Basu 3.8.2022 Monotosh Muld osfofer Chatterju Stope Monami Roskoy 3/8/22 Monami Roskoy 3/8/22 Ohonowy. Manusce Pod 3/8/22

My Moneruddin SK 3.8.22

# NOTICE



A meeting of Grievance Redressal Cell of Haldia Government College will be held on 12.04.2023 at 2.30 p.m. onwards at teachers' staff room of our college. All the committee members are hereby requested to attend the meeting to discuss the following agenda.

# Agenda:

- 1. Review of previous year meeting resolutions by this committee
- Discussions on NAAC work distributions among the committee members.
- 3. Discussion on formation of online complaint mechanism for Grievance Redressal Cell of Haldia Government College in college website.
- Matters arising.

Convener

GRIEVANCE CELL

HALDIA GOVERNMENT COLLEGE

Penari Dey Mullice 05.04.23



# Haldia Government College GRIEVANCE REDRESSAL CELL Resolutions in regards to the meeting held on 12.04.2023

#### Agenda:

- 1. Review of previous year meeting resolutions by this committee
- Discussions on NAAC work distributions among the committee members.
- 3. Discussion on formation of online complaint mechanism for Grievance Redressal Cell of Haldia Government College in college website.
- 4. Matters arising.

#### Resolutions:

The above agenda were discussed in the meeting and It was unanimously resolved that,

- 1. All the resolutions adopted during the last meeting have been appropriately mitigated.
- 2. The works associated with NAAC were distributed among the committee members.
- 3. A guideline and frame is formed in the meeting and it is unanimously decided to recommend the format to the competent authority of the college for online complaint mitigation mechanism for Grievance Redressasl Cell of Haldia Government College in College website.

Signatures of members present in the meeting

Susmita Basu 12.04. 2023 Monofosh Mondal 12, 04.2023 Peinari Dey Mullick 12.00.23 Monami Sas Roy 12.04.23 Manuela fai 12/4/23 Nd Moniturddin Ex. 27.8.23

# **Haldia Government College**

Minutes of Meeting of Anti-Ragging Committee/ Cell (2018-19 to 2022-23)

Date: 16.08.18

A meeting of the Anti Ragging Sub Committee will be held on 22.08.18 at 1 pm in the conference room. All the members of the committee are requested to attend the same. The agenda of the meeting is listed below.

#### Agenda:

- 1. To confirm the proceedings of the first meeting
- 2. Discussions on the possible work distribution among the members of this committee
- 3. Matters arising

Convener

S. Lacuarte

Anti Ragging Sub Committee

Haldia Government College

### Haldia Government College

### ANTI-RAGGING COMMITTEE

### Minutes in regards to the meeting held on 22.08.2018

#### Agenda:

- 1. To confirm the proceedings of the first meeting
- 2. Discussions on the possible work distribution among the members of this committee
- 3. Matters arising

Minutes: The above topics were discussed in the meeting and it was unanimously resolved that,

- 1. No incident of ragging or harassment, within the college premises, was reported last year .
- Contact details of all the members of this committee have been given to all the students.
- All the members of this committee will visits the hostels regularly and will talk with the residents there.

Signatures of members present in the meeting.

Sifra Samanta

Penaki sey Mulick
Gopal Chan Hembra
Sanbeswar Haldan
Sudjeta Pathak

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Qeboline Ass
Asinha

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Date: 17.08.19

A meeting of the Anti Ragging Sub Committee will be held on 24.08.19 at 1 pm in the conference room. All the members of the committee are requested to attend the same. The agenda of the meeting is

#### Agenda:

- 1. Discussion on the fruitfulness of the activities done by this committee throughout the last year
- 2. Discussions on possible steps that can be taken for any ragging related issue
- 3. Matters arising

Convener

S. Lamanta

Anti Ragging Sub Committee

Haldia Government College

#### Haldia Government College

#### ANTI-RAGGING COMMITTEE

### Minutes in regards to the meeting held on 24.08.2019

#### Agenda:

- 1. Discussion on the fruitfulness of the activities done by this committee throughout the last year
- 2. Discussions on possible steps that can be taken for any ragging related issue
- 3. Matters arising

Minutes: The above topics were discussed in the meeting and it was unanimously resolved that,

- No incident of ragging or harassment, within the college premises, was reported last year.
- Ideaswere shared among the members of this committee to handle ragging related issues with no tolerance.
- 3. Awareness programs were proposed to be held frequently among the students to let them understand the issue of no tolerance of ragging in our college.

Signatures of members present in the meeting.

Sifora Samaonta (Gopel Chasa Hembran Khokam Samanta

Date: 14.07.20

A online meeting of the Anti-Ragging Sub Committee will be held on 22.07.20 at 1 pm. Meeting link will be shared in due course of time. All the members of the committee are requested to attend the same. The agenda of the meeting is listed below.

#### Agenda:

- To confirm the proceedings of the last meeting
- z. To generate awareness of anti-ragging among the new coming students
- 3. Matters arising

2. Samanta

Anti Ragging Sub Committee

Haldia Government College

Date: 27.07.21

A online meeting of the Anti Ragging Sub Committee will be held on 04.08.21 at 1 pm. Meeting link will be shared in due course of time. All the members of the committee are requested to attend the same. The agenda of the meeting is listed below.

#### Agenda:

- 1. To confirm the proceedings of the last meeting
- 2. To carry on the activities for generating anti-ragging awareness among the students
- 3. Matters arising

Convener

S. Samanta

Anti Ragging Sub Committee

Haldia Government College

#### Haldia Government College

#### ANTI-RAGGING COMMITTEE

# Minutes in regards to the meeting held on 04.08.2021

#### Agenda:

- To confirm the proceedings of the last meeting
- 2. To carry on the activities for generating anti-ragging awareness among the students
- 3. Matters arising

Minutes: The above topics were discussed in the meeting and It was unanimously resolved that,

- No instance of ragging has been reported in the last year to the college authority.
- 2. This committee will meet with the students to talk with them regarding any ragging related issue that they may have faced.
- 3. The students will be awared about the legal difficulties that they will face if they would commit ragging.

Signatures of members present in the meeting.

Sipra Samanta

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Khokan Samanta Yezin Donz. Deboline Ars Asible Ske Stelle.

No -- HGC/AR/2022/01

Notice

Date: 17.09.22

A meeting of the Anti Ragging Sub Committee will be held on 23.09.22 at 1 pm in the conference room. All the members of the committee are requested to attend the same. The agenda of the meeting is listed below.

#### Agenda:

- 1. An detailed review of the activities done in the previous year by this committee
- 2. Discussions on the possible activities required for awareness on ragging issue among the students
- 3. Matters arising

Thoustung.

Anti Ragging Sub Committee

Haldia Government College

# Haldia Government College

# ANTI-RAGGING COMMITTEE

# Minutes in regards to the meeting held on 23.09.2022

#### Agenda:

- 1. An detailed review of the activities done in the previous year by this committee
- 2. Discussions on the possible activities required for awareness on ragging issue among the students
- 3. Matters arising

Minutes: The above topics were discussed in the meeting and it was unanimously resolved that,

- No incident of ragging within the college premises was reported last year to the authority of this college by any of our students.
- 2. It is decided that awareness program on ragging will be conducted periodically in the college for the benefits of the students.

Signatures of members present in the meeting.

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Palas Mallix

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A. Sinh

# **Haldia Government College**

Minutes of Meeting of Internal Complaint Cell (ICC) (2018-19 to 2022-23)

Notice No.

Date: 22/05/2019

A meeting of the Internal Complaints Cell of Haldia Government College will be held on 29/05/2019 at 2.00 pm in the Principal's chamber. All members of the cell are requested to be present at this meeting.

#### Agenda:

- Reconstruction of existing ICC
- Review of activity of 2018-2019
- Matters miscellaneous

Countersigned

Officer-in-Charg

Convener

Haldia Government College

Officer-in-charge Haldia Government College PO.-Debhog, Dist.- Purba Medinipur

Notice No.

Date: 03/03/2020

A meeting of the Internal Complaints Cell of Haldia Government College will be held on 06 /03/2020 at 2.00 pm in the Principal's Chamber. All members of the cell are requested to attend the meeting in due time.

#### Agenda:

- Discussion about the preparation of annual report for the session 2019-2020.
- Matters miscellaneous

Countersigned

Officer in Charge

Haldia Government College

Officer-in-charge
Haldia Government College
PO -Debhog, Dist. - Purba Medinipur

Convener

#### NOTICE

Notice No.

Date: 02 /09/2020

An online meeting of the Internal Complaints Cell of Haldia Government College will be held on 04/09 /2020 at 1.00 pm via google meet. All members of the cell are requested to join the meeting in due time.

#### Agenda:

- Discussions about the upcoming International Webinar on "Health Issues of Underprivileged Women" scheduled to be held on 18/09/2020 & 19/09/2020.
- Matters miscellaneous

Countersigned

Officer-in-Charge

Haldia Government College

Officer-in-charge Haldia Government College P.O -Debhog, Dist. - Purba Medinipur Convener

Internal Complaints Cell

- Our

#### OFFICE OF THE PRINCIPAL

## HALDIA GOVERNMENT COLLEGE

#### NOTICE

Notice No.

Date: 22/03/2021

An online meeting of the Internal Complaints Cell of Haldia Government College will be held on 25/03/2021 at 2.00 pm via Google Meet. All members of the cell are requested to join the meeting in due time.

## Agenda:

- Discussion about the preparation of annual report for the session 2020-2021.
- Matters miscellaneous

Countersigned

Officer-in-Charge

Haldia Government College

Officer-in-charge Haldia Government College P.O.-Debhog, Dist.- Purba Medinipur Convener

Internal Complaints Cell

- Ohr

Notice No.

Date: 03 /03/2022

A meeting of the Internal Complaints Cell of Haldia Government College will be held on 06/03/2022 at 3.00 pm on urgent basis. All the concerned members of the cell are requested to attend the meeting in the Principal's chamber.

#### Agenda:

- Discussions about the upcoming Seminar on "Women's Health" scheduled to be held on 08/03/2022.
- Matters miscellaneous

Countersigned

Officer-in-Charge

Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debkog, Dist.- Purba Medinipur

Convener

Notice No.

Date: 23/03/2022

A meeting of the Internal Complaints Cell of Haldia Government College will be held on 28 /03/2022 at 2.00 pm in the Principal's Chamber. All members of the cell are requested to attend the meeting in due time.

## Agenda:

- Discussion about the preparation of annual report for the session 2021-2022.
- Matters miscellaneous

Countersigned

Officer-in-Charge

Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debhog, Dist - Purba Medinipur

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## OFFICE OF THE PRINCIPAL

#### HALDIA GOVERNMENT COLLEGE

#### NOTICE

Notice No.

Date: 16/11/2022

A meeting of the Internal Complaints Cell of Haldia Government College will be held on 17/11 /2022 at 2.00 pm in the Principal's chamber. All members of the cell are requested to be present at this meeting.

### Agenda:

- Discussion about the current and future activity of the ICC
- Matters miscellaneous

Countersigned

Officer-in-Charges

Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debkog, Dist.- Purba Medinipur

Convener

Notice No.

Date: 13/03/2023

A meeting of the Internal Complaints Cell of Haldia Government College will be held on 15/03/2023 at 2.00 pm in the Principal's Chamber. All members of the cell are requested to attend the meeting.

#### Agenda:

- Discussion about the preparation of annual report for the session 2022-2023.
- Matters miscellaneous

Countersigned

Officer-in-Chan

Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debkog, Dist.- Purba Medinipur

#### OFFICE OF THE PRINCIPAL

#### HALDIA GOVERNMENT COLLEGE

#### NOTICE

Notice No. 158/H-6-0/23

Date: 21/08/2023

A meeting of the Internal Complaints Cell of Haldia Government College will be held on 22/08/2023 at 2:00 pm in the Principal's chamber. All members of the Cell are requested to be present at this meeting.

#### Agenda:

- · Formation of the ICC
- Review of past activities of the ICC
- Matters miscellaneous

Countersigned

Haldia Government College

Officer-in-charge
Haldia Government College
P.O.-Debhog. Dist. - Purba Medinipur

Convener

Internal Complaints Cell

Euchsmit Ceita



# ICC Meeting dated October 3, 2018

Agenda: Organization of a State-level Workshop on Gender diversity.

# Minutes of Meeting:

- Resolved that an interactive Workshop will be organized to sensitize students and staff about matters of gender orientation, gender diversity and the importance of coming out.
- The State-level Workshop shall be held on 20.10.2018.
- In view of the relevance of the topic for the student community, it has been decided that the Workshop shall be held in collaboration with the Students' Counselling Sub-Committee of the college.
- As part of the programme, a film show celebrating gender diversity shall be shown.
- The workshop shall be conducted by Debalina Majumder, Film maker, Gender Activist and member of Sappho for Equality, Kolkata, and Dibyangana Biswas, Research Scholar pursuing PhD on the social psychology of non-heterosexual people.

Officer-in-charge
Haldia Government College
P.O.-Debkog, Dist.- Purba Medinipur

## ICC Meeting

Date: 29/05/2019



# Agenda:

- Reconstruction of the Existing ICC
- Review of the activities of 2018-2019
- Matters arising

#### Minutes:

- It has been resolved that, the existing ICC shall be reconstituted and expanded in keeping with the UGC Regulations for Prevention of Sexual Harassment Act, 2015. Three student members and two NGO members have been included in the ICC.
- 2. A review of the activities of the previous year has shown that there have been no complaints relating to sexual harassment. The Workshop on Gender Diversity held in 2018 was extremely effective in sensitizing students and teachers on questions of gender and sexuality.

Officer-in-criarge
Haldia Government College
P.O.-Debkog, Dist.- Purbs Medinipur

#### ICC Meeting

(Online Mode)



## Agenda:

- Discussions about the upcoming International Webinar on "Health Issues of Underprivileged Women" scheduled to be held on 18/09/2020 & 19/09/2020.
- Matters miscellaneous

## Members present:

- Hambela Pd 2/9/20
- 2. Some Oper 2/01/20
- 3. Monami Lasky 2/9/20 4. Annye Chethyu 12/09/20 5. Osmita Sherna 02.09.2020
- Sibra Samanta. 02.09.2020
- Toy- Dw1. 2 9.20

#### Minutes:

All classes and campus activities have been suspended because of the pandemic and the ICC therefore has no active role during this period.

It has therefore been decided that an International Webinar on shall be organized, to spread awareness on health issues of women, especially among those who are most affected, namely, those coming from underprivileged sections of society. Given the precarious state of health and treatment during this pandemic period, the ICC has decided to address the needs of one of the most marginalised sections of society, women belonging to economically disadvantaged backgrounds.

Dr. Anindita Sengupta, Department of Gender and Sexuality Studies, University of Connecticut, has kindly consented to deliver a lecture on the connection between Surrogacy and socio-economic backwardness in india. Among the other eminent speakers who have agreed to participate in the Webinar are: Dr. Arpita mondal Nandi, Principal, Panchla Mahavidyalaya, Howrah, ad Vice President of Rubi Society and Research Centre, Dr. Anindita Chaudhuri, Department of Psychology, Calcutta University and Ms. Suchandrima Bhattacharjee, RRTC, Calcutta Samaritan and Treasurer of Rubi Society and Research Centre.

## Agenda:

- Proposal for Seminar on "Women's Health"
- Matters miscellaneous

## Members present:

- Manusla Pd 3/3/22
- 2. Somi Juy 3/3/22
- 3. Ananya Charlleyer 03.03.22. 4. Ormita Shoral 03.03.2022
- 5. Sipra Samanta. 03.03.2022
- 6. Yogin Don 3 3 22 7. Monami Sarly 3, 3, 22 Minutes:
- In view of the overwhelming response to the International Webinar on Health Issues of Underprivileged Women held in 2019, it has been decided that a seminar on Women's Health and Hygiene shall be organized in the college, on 08/03/2022.
- The programme shall be organized in collaboration with the IQAC.
- The focus of the Seminar shall be on Menstrual Health and Hygiene.
- Two invited speakers shall make their presentations at this seminar:

Dr. Prajna Paromita Ghosh, MBBS, Gynaecology & Obstetrics, Calcutta Medical College and Dr. Doyel Dasgupta, Assistant Professor, Dept of Anthropology, Dr. Dasgupta's areas of research include reproductive health, menstrual health and menopause.

All members of the ICC afre urged to take active part in this programme.

Haldia Government College PO -Debhog, Dist - Purba Medicipur

#### ICC Meeting

Date: 17/11/202

# Agenda:

- Discussion about the current and future activity of the ICC
- Matters miscellaneous

## Members present:

- 1. Namuela Pal 17/11/22
- 2. Somi Dur 17/11/22
- 3. Shuck smit Geiter 17.11. 2022
- 4. Ahanya Chaltrigee 17/11/22 5. Monami Starley 17/11/22 6. Armita egurshar 17-11-2022

- 7. Yogin Dur 2. 17. 11. 32 8. Sipra Samaonta 17.11.2022

#### Minutes:

- Resolved that Shuchismita Mitra, Associate Professor and Head, Department of English, shall take over as Convener of the ICC from Dr. Soumi Dey.
- Dr. Manuela Pal, Associate Professor and Head, Department of Economics, shall continue as the Presiding Officer, being the seniormost female faculty member of the college.
- Other exisiting members of the ICC shall continue to be part of the Committee.

Haldia Government College P.O. Debhog, Dist. Purba Medicaput



ICC Meeting dated: MARCH 20, 2019

Agenda: Annual Review of the ICC 2018-2019

# Members present:

1. Somi Dur

3. Suman Adlikay 4. Monami Saskaj. 5. Sifora Zamaonta.

6. Amita garand

7. Ananya Challeigue

# Minutes of Meeting:

- 1. The ICC, in collaboration with the Students' Counselling Sub-Committee,
- successfully organized a much-needed Workshop on Gender diversity, Sexual Orientation and the need for coming out on 20/10/2018. The programme was a relevant intervention in the gendered discourse of socially imposed identities and received positive feedback from all.
- 2. No complaints relating to sexual harassment were reported during this academic session.

Haldia Government College P.O.-Debhog, Dist. Purbs 1/4



ICC Meeting dated: MARCH 18, 2020

Agenda: Annual Review of the ICC 2019-2020

# Members present:

1. Hanusla Pal

4. Summer Allikay 5. Annya Chathaju 6. Sifra Damaonta

7. Monami Lasky. 8. Ami ta questre.

9. Yoga Dook

# Minutes of Meeting:

- 1. The existing ICC was reconstituted and expanded, in keeping with UGC norms.
- 2. No complaints relating to sexual harassment were reported during this academic session, and an annual report shall be submitted to this effect.

P.O. Debling, Dick - Purba Ma Inc.



ICC Meeting dated: 22/03/2021

Agenda: Annual Review of the ICC 2020-2021

# Members present:

Hamisla Pal 24/3/21

2. Somi Dry 22/3/21

4. Ananya Chatleye 5. Morami Saskay 22/3/21

6. Sukhar Adhley 7. Amita - Enomal. 22.03.2021

8. Sifra Samanta 22:03-2021

9. Jogin Dont. 22.3.21

# Minutes of Meeting:

- A two-day International Webinar on Health Issues of Underprivileged Women was organized by the ICC, in collaboration with Rubi Society, an NGO, and in association with the IQAC of the College on 18/09/2020 and 19/09/2020. The Webinar was directed to address the inequities faced by economically and socially disadvantaged women, in the field of health.
- 2. No complaints relating to sexual harassment were reported during this academic session, and an annual report shall be submitted to this effect.

Officer-in-charge Haldia Government College P.O.-Debhog Dist.-Purba Medinipur



ICC Meeting dated: 23/03/2022

Agenda: Annual Review of the ICC 2021-2022

# Members present:

1. Hamilla Pal 23/3/22

2 Somi July 23/3/22

3.

4. Monami Karloj. 23/3/22 5. Ananya Chatlejee 6. Sumasladeraj

Sifra Lamanta 23.03.22

8. Your Dw/ 23.3.22

9. A mil ta ghoshal . 23.03.22

# Minutes of Meeting:

- 1. A Seminar on Women's Health was organized by the ICC, in collaboration with the NSS units and in association of the IQAC of the college on 08/03/2023. The programme focused on menstrual health and hygiene. Over 150 students participated actively in the programme.
- 2. No complaints relating to sexual harassment were reported during this academic session, and an annual report shall be submitted to this effect.

Haldia Government College P.O. Debhog, Dist. - Purba Medinipur



ICC Meeting dated: 16th March 2023

Agenda: Annual Review of the ICC 2022-2023

# Members present:

Some Duy

2. Manuela Pal

3. Thuck smite leite

4. Sukhar Adhkay

5. Monami Kaskay

6. Jogia De Zamanta

7. Dami ta grund.

8. Sipra Samanta

# Minutes of Meeting:

1. No complaints relating to sexual harassment were reported during this academic session, and an annual report shall be submitted to this effect.

> Haldia Government College P.O.-Debhog, Dist.- Purba Medinipur